

**October 18, 2016**  
**2:45pm**  
**Committee Room #2, City Hall**

## **MINUTES**

### **VOTING MEMBERS PRESENT:**

Len Kelsey	Commissioner & Chair
Don McLellan	Commissioner
Mayor Jonathan Cote	Commissioner
Councilor Bill Harper	Commissioner
Lisa Spitale	Commissioner & CAO

### **STAFF:**

Rod Carle	General Manager, Electric Utility
Jamie Brovold	Recording Secretary

### **GUEST:**

Steve Faltas	Business Process Manager
Norm Connolly	Community Energy Manager

### **ADDITIONS / DELETIONS TO THE AGENDA**

The Consent Agenda – Commission members may adopt in one motion all recommendations appearing on the Consent Agenda or, prior to the vote, request an item be removed from the Consent Agenda for debate or discussion, voting in opposition to a recommendation, or declaring a conflict of interest with an item.

### **MOVED and SECONDED**

*THAT all items on the consent agenda be adopted.*

**CARRIED**

All members of Commission present voted in favour of the motion.

### **ADOPTION OF MINUTES**

**None**

### **PRESENTATIONS**

#### **2. ENERGY SAVE NEW WEST**

### **MOVED and SECONDED**

*THAT the information presented be received.*

**CARRIED**

All members of Commission present voted in favour of the motion.

### REPORTS FOR ACTION

3. No items.

### CONSENT AGENDA

4. **Financial Statement**

**MOVED and SECONDED**

*THAT* the Financial Statement be received for information.

**CARRIED**

All members of Commission voted in favour of the motion.

5. **Customer Service Stats**

**MOVED and SECONDED**

*THAT* the Customer Service statistics be received for information.

**CARRIED**

All members of Commission voted in favour of the motion.

6. **NWR Substation Upgrade Project**

**MOVED and SECONDED**

*THAT* the NWR Substation Upgrade Project information be received.

**CARRIED**

All members of Commission voted in favour of the motion

7. **Utility Billing System**

**MOVED and SECONDED**

*THAT* the Utility Billing System information be received.

**CARRIED**

All members of Commission voted in favour of the motion

### ITEMS REMOVED FROM THE CONSENT AGENDA

### CORRESPONDENCE

8. **Solar – Powered EV Charges Part of Experiment at BCIT**

9. **New Westminster Electric Utility 125<sup>th</sup> Anniversary “Open House”**

**NEW BUSINESS**

**NEXT MEETING**

**December 14<sup>th</sup>, 2016 (Christmas Lunch)**

**ADJOURNMENT**

The meeting was adjourned at 3.00pm.

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**Len Kelsey**  
**CHAIR**

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**Jamie Brovold**  
**RECORDER**