



Corporation of the City of
NEW WESTMINSTER

Notice is hereby given of the following meeting:

**PUBLIC ART ADVISORY COMMITTEE
(PAAC)**

July 8, 2021 at 5:30 p.m.

Meeting held electronically under Ministerial Order No. M192/2020

AGENDA

EXCLUSION OF THE PUBLIC

MOTION:

THAT pursuant to Section 90 of the Community Charter, members of the public be excluded from the Closed Meeting of Committee immediately following the Regular Meeting of Committee on the basis that the subject matter of all agenda items to be considered related to matters listed under Sections 90(1) (k) and 90 (2) (b):

90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and,

90 (2) (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

1.0 ADOPTION OF THE AGENDA

2.0 ADOPTION OF THE MINUTES

2.1 Adoption of the Meeting Minutes of May 6, 2021

3.0 PRESENTATIONS

No Items

4.0 UNFINISHED BUSINESS

4.1 Sportsplex Public Art – Update

4.2 NWACC Public Art – Update

5.0 NEW BUSINESS

5.1 Community-Initiated Public Art Intake Process

5.2 Public Art Policy Review

6.0 REPORTS AND INFORMATION

No Items

7.0 NEXT MEETING

Thursday, September 9, 2021

8.0 ADJOURNMENT



**PUBLIC ART ADVISORY COMMITTEE
(PAAC)**

May 6, 2021

**Meeting held electronically under Ministerial Order No. M192/2020 and
the current Order of the Provincial Health Officer - *Gatherings and Events***

MINUTES

MEMBERS PRESENT:

Nazli Azimikor	- Chair/Urban Designer
Oliver McTavish-Wisden	- Alternate Chair/Community Member
Councillor Mary Trentadue	- Council Representative
Kathy Curry	- Arts Professional Representative
Eryne Donahue	- Artist of Recognized Standing in New Westminster
Peter Leblanc	- Arts Commission Representative
Janice Meehan	- Community Member
Neal Michael	- Community Member
Stephen O'Shea	- Arts Professional Representative
David Vivian	- Arts Professional Representative

REGRETS:

Autumn Sweet	- Urban Designer
Craig West	- Urban Designer

STAFF PRESENT:

Todd Ayotte	- Manager, Community Arts and Theatre
Quyen Hoang	- Public and Community Art Coordinator
Sloane Elphinstone	- Program Coordinator, Park Services
Lisa Kemp	- Acting Events Coordinator
Nicole Ludwig	- Assistant Committee Clerk
Carilyn Cook	- Committee Clerk

The meeting was called to order at 5:32 p.m.

1.0 ADOPTION OF THE AGENDA

1.1 MOVED and SECONDED

THAT the Agenda for the Public Art Advisory Committee meeting scheduled for May 6, 2021 be adopted as circulated, noting that Reports and Information Item 6.1: “The Rest of New West” Eco Art Installation would be addressed after the adoption of the minutes, followed by New Business Item 5.2; Introduction of Quyen Hoang, Public and Community Art Coordinator.

. CARRIED.

All members of the Committee present voted in favour of the motion.

2.0 ADOPTION OF THE MINUTES

2.1 Adoption of the Meeting Minutes of March 4, 2021

MOVED and SECONDED

THAT the minutes of the March 4, 2021 Public Art Advisory Committee be adopted as circulated.

CARRIED.

All members of the Committee present voted in favour of the motion.

3.0 PRESENTATIONS

There were no items.

4.0 UNFINISHED BUSINESS

4.1 Sportsplex Public Art – Update

Quyen Hoang, Public and Community Art Coordinator, advised that the Sportsplex public art project is nearing completion and that installation of light fixtures, landscaping, and chairs are the final items to be addressed. Ms. Hoang shared that an event over Zoom will be held to celebrate the artwork once the project is fully completed and there are photos that can be shared.

4.2 New Westminster Aquatic and Community Centre (NWACC) Public Art – Update

Quyen Hoang, Public and Community Art Coordinator, noted that the project is moving forward and that she has started a conversation with the artist, has met with the project team regarding the construction schedule, and will be working to finalize the details in order to prepare the artist contract.

Todd Ayotte, Manager, Community Arts and Theatre, advised that while the artist, James Harry, has not yet been contracted, he was endorsed as the selected artist for the project by Council in July 2020.

4.3 Electrical Substation 886 Boyd Street – Update

Quyen Hoang, Public and Community Art Coordinator, shared that additional specifications have been received with respect to the electrical substation public art opportunity located at 886 Boyd Street and staff will complete additional review prior to the next PAAC meeting.

5.0 NEW BUSINESS

5.2 Introduction of Quyen Hoang, Public and Community Art Coordinator

Todd Ayotte, Manager, Community Arts and Theatre, introduced the City’s new Public and Community Art Coordinator, Quyen Hoang. Ms. Hoang shared a bit about her background and provided an overview of her current work plan and goals which include:

- Completing a review of various policies, plans, funding, budgets, procurement, projects and priorities, etc.;
- Meeting with colleagues and other staff;
- Learning about the City’s history and various communities of New Westminster;
- Determining needs and priorities, how work can be achieved, next steps, etc.
- Expanding understanding of public art;
- Exploring ways to apply Indigenous, social equity, and environmental lenses on public art;
- Removing barriers to create accessible and flexible space; and
- Facilitating and building an engaged, informed, and supportive community.

6.0 REPORTS AND INFORMATION

6.1 “The Rest of New West” Eco Art Installation

Sloane Elphinstone, Program Coordinator, Park Services, provided a presentation to the Committee and shared that, in recognition that city parks would be more heavily used during the warmer months as a result of the pandemic, staff have been working on ways to relieve “hot spots” in parks and encourage visits to lesser known and underutilized parks in the city. As such, “The Rest of New West” initiative was created to provide various engagement opportunities in a variety of parks including the sustainable Eco Community Art Project which will take place at Hume Park and feature local artist, Nickie Lewis.

In response to questions from the Committee, Ms. Elphinstone and Lisa Kemp, Acting Events Coordinator, provided the following comments:

- As the project elements will be smaller than what was seen at Robert Burnaby Park, it is not anticipated that large crowds will be gathering to view the works at any given time; however, the works will be placed generously apart from one another, with a COVID-19 physical distancing plan in place;
- In consideration of budgetary constraints, three smaller elements were decided upon instead of one larger piece;
- The works will be located close to the pathway and not be easy for someone to steal or vandalize; however, if vandalism does occur, it will be dealt with at the time;
- The Parks and Special Events budgets are funding this as part of a larger multi-project initiative;
- While the Robert Burnaby Park project was not created within any guidelines, strict criteria will be in place for this project; and,
- The works will be developed independently from the public art process and will not be promoted as public art.

Discussion ensued, and the Committee provided the following comments:

- It is nice that the works will be sited in lesser known and used park areas; and,
- A clear distinction between these kind of creative community art initiatives and the public art program needs to be maintained so that artists and the community understand how they differ in both process and outcome.

7.0 NEXT MEETING

Thursday, July 8, 2021

8.0 ADJOURNMENT

ON MOTION, the meeting was adjourned at 7:30 p.m.

Certified Correct,

Nazli Azimikor
Chair

Carilyn Cook
Committee Clerk



Memorandum

To: PAAC Members

Date: July 2, 2021

From: Quyen Hoang

File: DOC#1868833

Subject: **Community-Initiated Public Art Intake Process**

Purpose

The purpose of this memo is to:

- Provide the PAAC with information and seek input regarding the implementation of a standardized intake process to respond to community-initiated public art projects; and,
- Receive feedback regarding the proposal intake form and process.

Background

“Community-Initiated Public Art” refers to public art projects on civic lands that are initiated and led by community organizations, residents or artists. They may be partially or fully funded by the City but not always.

From time to time, the City receives unsolicited requests for community-initiated public art but currently, a clear process to consider and approve such projects does not exist.

Why it's important?

- Supports grassroots ideas;
- Creates streamlined and clear process for staff and citizens;
- One entry point into the process;
- Builds capacity;
- Supports Community Art as defined by the Public Art Policy.

What would it look like?

1. Brief online form directed to Public & Community Art Coordinator;
2. Coordinator responds and forwards appropriate proposal form;
3. Applicant completes proposal form with details about project concept and execution;
4. Coordinator initiates Inter-departmental review with staff from Cultural Services, Parks, Engineering, Electrical, Development Services and others as applicable;
5. Coordinator initiates Public Art Advisory Committee review and other approvals as required.

Public Art Proposal Form

The proposal form will capture the following information:

- Artist's information, selection, site, concept, fabrication, timeline, installation details;
- Lifespan and maintenance requirements;
- Ownership;
- Artist fees and other project costs;
- Any requested City support.

The form and process can be adjusted for different contexts, lifespans, scale and complexity. For example, in some cases engineering or a traffic management plan will be required while other situations may be performative or transitory in nature.

Other Benefits

- Provides a framework for opportunities such as a Call for Community-Initiated Public Art Projects;
- Serves as a resource for others who want to support public art projects.

For Discussion

Staff requests feedback, comments and suggestions around this process.

- What other elements need to be considered?
- When should PAAC review proposals? Every project or at certain thresholds?
- We would align reviews to scheduled meetings. Any accommodations for urgent requests?