

SITE SUPERVISION REPORT - PHASE

DATE:

CLIENT NAME

CIVIC ADDRESS

RE: SITE SUPERVISION REPORT - PHASE (DEMO, EXCAVATION ETC.)

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Date of Site Visit:

Weather:

Purpose of this report is to document the particular phase of construction activity that required arborist supervision. Outline stages of construction, methods and plan for mitigation efforts.

Report **must** include:

- Photos of roots that were encountered and excavation site
- Number and size of roots that were pruned. All measurements **must** be in **metric**
- Method and tools used for root pruning
- Identify which tree(s) the roots belong to
- Mitigation measures that were implemented
- Depth of the excavation
- Identify whether there are any long term impacts to the healthy and stability of protected trees
- Remediation measures to help the tree(s) adapt to impacts
- Which TPB's were altered and why
- A statement that the arboriculture work was done in accordance with best management practices
- All measurements in metric (cm or m)
- The reinstallation of the TPB must occur after work has occurred in the CRZ. There must be photos in the follow-up report of the re-installed barriers.

Signature Block,

Certification number

Business license number

Contact email and phone number

**Please Note: Reports submitted to the City must address all of the above information. For sections that are not applicable to a project, include reasons for omission under the applicable sub heading. Any report found to be missing any of the above requirements without including reasons for omission will be rejected, and necessary revisions must be made prior to resubmission. Notification of report deficiencies will be sent to project arborist and client and could delay the release of security deposits or issuance of permit.**