



NEW WESTMINSTER

Great City, Great Work, Great Future!

Position Vacancy: Auxiliary Librarians (Librarian I)

DEPARTMENT:	Library	STATUS:	Auxiliary
NO. OF POSITIONS:	Up to four	UNION:	CUPE, Local 387
HOURS OF WORK:	*See below	SALARY:	\$35.00 - \$41.27 per hour plus 12% in lieu of benefits

The New Westminster Public Library has an exciting opportunity for auxiliary librarians to join our team. This opportunity is for you if you are passionate about connecting library customers with collections, services, and programs.

About us:

The New Westminster Public Library is a busy, customer-focused library serving a diverse clientele in an urban setting. NWPL has just undergone an extensive renovation and is now resuming an exciting array of program offerings for adults and children.

What you'll be doing:

- Answer a wide range of reference and information questions, including local and BC History and genealogy
- Connect library customers with great library materials to read, watch and listen to
- Assist library users with internet and other public technology questions, including Chromebooks, desktop computers, and e-readers
- Assist adult, child, and teen customers throughout the library
- Occasional programming may include story time, school programs, adult programs, technology programs, and library tours
- Prepare recommended resource lists for adult, children's, or teen collections
- Assist with collection development as time allows

Preference for this position will be given to candidates who are available to work a variety of shifts, including daytime, evenings and weekends. Shifts available include coverage for vacation and other leave for existing staff, and may involve working in any of our adult or children's public service departments. ***Shifts will include daytime, evening, and weekend work.**

Your Education, Skills, and Experience

- Master's Degree in Library Science from an ALA accredited University
- Experience working in a Public Library setting on a public service desk
- Enthusiasm for public service work and the ability to communicate with diplomacy and tact
- Knowledge of the Horizon Library System and BiblioCommons, or another ILS;
- Demonstrated general proficiency with Windows desktop applications including Word, Excel and Outlook; accurate keyboarding; experience with other technology including desktop publishing, social media, and mobile devices required.
- Familiarity and comfort with using consumer technologies such as Google Chromebooks, ebook readers, etc.
- Experience and/or course work in Children's Services and Literature desirable
- The successful candidate is required to successfully pass and maintain a clear Criminal Records Check.

Please forward a cover letter and resume, including your availability for on-call work, and the names of 3 professional references, quoting competition #19-110 as a single PDF or word document to: resumes@nwpl.ca. **Applications will be accepted until end of day on September 13, 2019. Applications that do not contain the items listed above will not be considered.**

The City of New Westminster welcomes diversity and encourages applications from all qualified individuals. We thank all applicants for their interest and advise that only those selected for an interview will be contacted. This position is only open to those legally entitled to work in Canada