

 Corporation of the City of
NEW WESTMINSTER
PARKS & RECREATION COMMITTEE

Wednesday, September 25, 2013, 5:30 p.m.

**EOC #2
City Hall**

Minutes

MEMBERS PRESENT:

Councillor Jonathan Coté	- Chair, City Council Member
Melissa Balfour	- Community Member
Shawna Barkley	- Community Member
Jacqueline Buchanan	- Community Member
John Davies	- Community Member
Ted Garbutt	- Community Member
Andrew Hull	- Community Member
Catherine Ouellet-Martin	- Community Member

REGRETS:

Jonina Campbell	- School Board Representative
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STAFF PRESENT:

G. Dean Gibson	- Director Parks, Culture and Recreation
Jennifer Wilson	- Assistant Director, Parks, Culture and Recreation
Robert McCollough	- Manager, Museum & Archives
Jason Haight	- Manager, Business Operations
Vali Marling	- General Manager, Anvil Centre
Lauren Blake	- Committee Clerk

The meeting was called to order at 5:33 p.m.

1.0 ADDITIONS / DELETIONS TO THE AGENDA

No additions.

2.0 ADOPTION OF MINUTES

2.1 Adoption of the Minutes of June 19, 2013

MOVED and SECONDED

THAT the Parks and Recreation Committee meeting minutes held on June 19, 2013 be amended by:

- *Listing Shawna Barkley as present for the meeting.*

AND THAT the minutes be adopted as amended.

CARRIED.

All members of the Committee present voted in favour of the motion.

Procedural Note: Catherine Ouellet-Martin arrived at 5:38 p.m.

3.0 PRESENTATIONS

3.1 **Anvil Centre Museum & Archives Design Update** – Robert McCollough, Manager of Museums & Archives

Robert McCollough, Manager of Museums and Archives, provided a presentation regarding the Anvil Centre Museum and Archives. The Anvil Centre is scheduled for completion in May 2014, although it was noted that it may not be prepared to host events at that time. Mr. McCollough reported that the Archives have begun the process of deaccessioning by removing items that do not speak to the history of New Westminster. Speaking to the design of the museum, Mr. McCollough noted that the public will provide a level of interaction to the artifacts that has not been found in other museums. Mr. McCollough stated that a goal of the Museum is to relate present day New Westminster to its past.

Dean Gibson, Director of Parks, Culture & Recreation, introduced Vali Marling, the recently hired General Manager for Anvil Centre.

Procedural Note: Melissa Balfour arrived at 6:23 p.m.

4.0 UNFINISHED BUSINESS

No items.

5.0 REPORTS

5.1 **Amendment to the Parks & Recreation Fees and Charges Bylaws** – Director of Parks, Culture & Recreation

Jason Haight, Manager, Business Operations, reported on the Amendment to the Parks & Recreation Fees and Charges Bylaws. Mr. Haight noted that fees and charges increases are conducted annually and are adopted by bylaw as a requirement of the *Community Charter*. Highlights of the fee and charges changes are:

- The majority of recommended increases will be by approximately two percent.
- There will be a small number of increases above two percent; however, the increases will be by no more than one dollar.
- There will also be certain services with price decreases.
- Fees are now listed in the bylaw without tax to assist the administration process when taxes are changed in the future. For the sake of customer convenience, fees advertised in marketing materials and at facilities will include applicable taxes.
- As HST was rescinded and replaced by GST and PST, some customers may ultimately pay less for services in the coming year despite the increase in charges.

MOVED and SECONDED

THAT the Amendment to the Parks and Recreation Fees and Charges Bylaws be received and forwarded to Council for consideration.

CARRIED.

All members of the Committee present voted in favour of the motion.

5.2 Museum & Archives Update – John Davies, Committee Member (oral report)

No update.

5.3 Women Only Swimming Update – Assistant Director of Parks, Culture & Recreation (oral report)

Jennifer Wilson, Assistant Director, Parks, Culture and Recreation, provided an update regarding the Women Only Swimming program. The program arose from a presentation received by a group of Muslim women, speaking to the lack of privacy required for women of their culture to participate in a public swimming session. As New Westminster was unable to accommodate their privacy concerns in a practical manner, Ms. Wilson worked with the City of Burnaby to achieve a solution. The first Women Only swim took place on September 29 at C.G. Brown pool in Burnaby. The swim will occur weekly on Sundays between 4:00 p.m. - 5:30 p.m. The swim is open to females of all cultures, as well as male children three years of age and under. Ms. Wilson reported that the program will operate on a trial basis to determine community interest. Ms. Wilson thanked the City of Burnaby for their assistance in making this program possible.

Procedural note: John Davies arrived at 6:40 p.m.

5.3 Fraser River Discovery Centre – Catherine Ouellet-Martin, Committee Member (oral report)

Catherine Ouellet-Martin provided a brief report regarding the opening of the second floor of the Fraser River Discovery Centre during RiverFest. An invitation was extended to the Parks and Recreation Committee to attend this festival. It was noted that admission to the centre is permitted by donation.

6.0 CORRESPONDENCE

No items.

7.0 NEW BUSINESS

8.0 NEXT MEETING

Wednesday, November 27, 2013, 5:30 p.m. Century House

9.0 ADJOURNMENT

ON MOTION, the meeting was concluded at 6:56 p.m.

Certified Correct,

Councillor Jonathan Côté
Chair

Lauren Blake
Committee Clerk