



NEW WESTMINSTER

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Fire Inspector 1

DEPARTMENT:	Fire & Rescue Services – Public Safety and Prevention Division	STATUS:	Temporary, Full Time (6 month assignment w/ the possibility of extension up to 12 months)
NO. OF POSITIONS:	One	UNION:	IAFF, Local 256
HOURS OF WORK:	Monday to Friday, 35 hours/week	SALARY:	\$69, 214 annually

Duties:

This position involves specialized technical, investigational and educational work in the application and enforcement of Municipal, Provincial and Federal fire prevention by-laws, regulations and codes. Duties include the inspection of residential occupancies, business and personal services occupancies, mercantile occupancies, and assembly occupancies. Duties will also include conducting and documenting medium and high hazard inspections to ensure compliance with BC Fire Code and BC Building Code regulations. You will be expected to deliver informational and educational programs for public, commercial and industrial concerns dealing with public safety and fire prevention. You will also assist with investigating fires to determine cause and origin. Finally, you will assist with the development and delivery of in-house training to the Fire Suppression Division. Limited independence of judgment and action is exercised as duties are carried out within defined departmental procedures and as directed by the Fire Inspector 3 or an Exempt Chief.

Requirements include:

- Completion of Grade 12 supplemented by courses in fire and/or building technology, plus sound related work experience; or an equivalent combination of education and experience. Completion of related post secondary education, supplemented by related computer courses preferred.
- Knowledge of fire prevention, inspection and investigation methods, procedures, by-laws, codes, statutes and regulations.
- Knowledge of building construction, mechanical and structural components, wiring, and industrial processes including chemical reactions, flammable, combustible materials and liquids.
- Knowledge of the principles, practices and techniques relating to public relations and educational programs as they pertain to a Public Safety and Fire Prevention Division.
- Ability to establish and maintain effective working relationships as well as stimulate interest and cooperation in fire prevention and safety programs through public speaking, demonstrations and related activities.
- Must possess excellent customer service skills.
- Ability to prepare detailed technical reports and to prepare and maintain a variety of records, reports, statistics and correspondence of an operational and administrative nature.
- Ability to effectively use PC industry standard applications and software, including Microsoft Office.
- Ability to read and interpret building plans, blueprints and specifications.
- Demonstrated ability to read and understand architectural, civil, mechanical and electrical drawings plus course completion in drawing review is strongly preferred.
- Experience in the role of a Fire and Life Safety Educator is preferred.
- Understanding of the BC Fire Services Act relating to Fire Prevention investigations, responsibilities, liabilities of the LAFC and obligations of the City of New Westminster.
- Experience in the fire service would be considered an asset.
- Computer software experience with knowledge in the use of FDM Records Management, GIS and Tempest.
- Valid Driver's License for the Province of British Columbia and maintains a clean driving record.
- Must successfully pass and maintain a clear Police Information Check.

Apply by sending your resume quoting **competition #19-95, by August 16, 2019** to the Human Resources Department, City of New Westminster, 511 Royal Avenue, New Westminster, BC, V3L 1H9, Fax: (604)527-4619 or e-mail to hr@newwestcity.ca.

The City of New Westminster welcomes diversity and encourages applications from all qualified individuals. We thank all applicants for their interest and advise that only those selected for an interview will be contacted. This position is only open to those legally entitled to work in Canada.