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## Senior Building Inspector

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<b>DEPARTMENT:</b>	<b>Development Services</b>	<b>STATUS:</b>	<b>Full-Time</b>
<b>NO. OF POSITIONS:</b>	<b>One</b>	<b>UNION:</b>	<b>CUPE, Local 387</b>
<b>HOURS OF WORK:</b>	<b>35 hours per week*</b>	<b>SALARY:</b>	<b>\$78,600 - \$92,863 annually plus benefits (2019 rates)</b>

Our Development Services department has an exciting opportunity for a Senior Building Inspector to join our team. This is complex regulatory, inspection and enforcement work of a technical and supervisory nature. You will be responsible for overseeing and coordinating the fast-paced and innovative day-to-day activities of inspection staff; participating in the inspection of all types of building construction, repair or alteration projects to ensure compliance with applicable building codes, acts, bylaws, standards and regulations; supporting the work of tree permitting staff as it relates to protection of trees on and adjacent to construction sites; and providing leadership in advancing building inspection related practices, policies and regulations within an interdepartmental team environment, including the evolving regulations related to Council's and the Province's climate action initiatives. As a working supervisor, specific duties will include: inspection of the most complex construction projects; liaising with applicants, other City staff, professionals and the public; participating with other senior staff in formulating, improvement of the building permitting and inspection process through the review and refinement of procedures and policies; coordinating the inspection of construction applications in a timely manner; supporting the Chief Building Inspector in responding to and addressing complaints and enforcement issues, and in preparing reports and bylaw amendments related to the work. Considerable independent judgement and action are exercised in the administrative and technical aspects of the work, while performance is reviewed for policy adherence and accomplishment of objectives.

### Requirements include:

- Diploma from a recognized institute of technology in building technology and several years of experience in plan review, building construction, inspector or design work or hold a Certificate of Apprenticeship or Qualification in Carpentry plus 10 years' experience.
- Registered Building Official (RBO) Certificate from the BOABC Level 3 certificate.
- Thorough knowledge of construction practices, methods, materials, tools and equipment used in all types of building construction.
- Thorough knowledge of the by-laws, acts, codes, standards and regulations related to all types of building construction.
- Considerable knowledge of the applicable divisional and departmental policies and procedures.
- Ability to supervise and coordinate the daily activities of inspection staff and to provide guidance, advice and training.
- Ability to exercise sound technical judgement in ensuring the compliance with and the interpretation and application of the by-laws, codes, regulations and rules.
- Ability to conduct studies and analyses related to the work, assist in the development and revision of policies, procedures and bylaws, and develop and implement operational efficiencies.
- Ability to examine and interpret plans and specifications, recognize technical requirements and suggest and enforce changes and corrections required, and apply regulations and requirements to new building materials and techniques.
- Ability to enforce codes, regulations and bylaws firmly and tactfully and to establish and maintain effective working relationships with owners, engineers, architects, contractors, tradesmen and the public; and to employ contemporary service excellence principles.
- Ability to interpret plans and specifications, recognize technical requirements, evaluate equivalencies, and suggest and enforce changes or corrections as appropriate.



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- Ability to prepare and maintain concise records, reports, correspondence and statistics related to the work.
- Ability to work with minimal supervision.
- Ability to pass and maintain a satisfactory Police Information Check.
- Valid Class 5 Driver's Licence and willingness and ability to drive vehicle for business purposes.

Apply by sending your resume quoting **competition #20-83, by November 18, 2020** to the Human Resources Department, City of New Westminster, 511 Royal Avenue, New Westminster, BC, V3L 1H9, Fax: 604-527-4619 or e-mail to [hr@newwestcity.ca](mailto:hr@newwestcity.ca).

*The City of New Westminster welcomes diversity and encourages applications from all qualified individuals.  
We thank all applicants for their interest and advise that only those selected for an interview will be contacted.  
This position is only open to those legally entitled to work in Canada*