

DEPARTMENT:	Engineering	STATUS:	Auxiliary
NO. OF POSITIONS:	One - Two	UNION:	CUPE, Local 387
HOURS OF WORK:	Varies*	SALARY:	\$29.69 - \$34.96 per hour + 12% in lieu of benefits (2021 rates)

We are currently seeking an Animal Services Officer (ASO) to perform investigational, custodial, and regulatory work, including the responsibility of the enforcement of animal control regulations and bylaws on an on-call basis. Reporting to the Senior Animal Services Officer and Superintendent, Parking, Towing & Animal Services, your duties will include: capturing and transporting stray, injured and aggressive animals; responding to public inquiries; investigating complaints and requests for service in relation to animal care and control bylaw; and participating in court case preparation, attending court and giving evidence and educating the public on animal care, welfare and safety.

As an auxiliary ASO, you will also provide backfill support in the shelter facility where responsibilities include feeding, grooming and providing daily care to the animals and cleaning the facility. You will also be required to provide relief for administrative or clerical duties in the animal services and towing offices.

If you have the following characteristics and qualifications, we want to hear from you:

- Completion of Grade 12, or equivalent, supplemented by sound experience related to the work. Experience in the care and handling of animals in a professional capacity is required, preferably in a shelter environment.
- Preference may be given to those candidates who have completed Bylaw Enforcement Level 1 through the Justice Institute of BC or a similar course through an accredited institution.
- Thorough knowledge of City animal control bylaw and related regulations.
- Solid working knowledge and skill in the methods and equipment used in the care and handling of stray animals.
- Demonstrated ability to handle aggressive, stray and injured animals.
- Demonstrated ability to establish and maintain effective working relationships with the public.
- Ability to use discretion and sound judgment in the work performed.
- Ability to perform all clerical and recordkeeping tasks, handling and depositing cash and maintaining all receipts.
- Physical ability to perform duties such as lifting and carrying heavy animals and supplies, walking long distances and working in all weather conditions.
- Ability to perform assigned duties under minimum supervision.
- Valid Class 5 BC Driver's License (asset)
- Must be able to pass and maintain a clear criminal/police record check.

***This position is on call and no hours are guaranteed. The ideal candidate has the flexibility to work a variety of shifts (days, evenings, weekends and statutory holidays).**

Apply by sending your **cover letter and resume in one document** quoting the competition number to the Human Resources Department, City of New Westminster, 511 Royal Avenue, New Westminster, BC, V3L 1H9, e-mail to hr@newwestcity.ca using the following format in the subject line: **LAST NAME First Name #22-08**

To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest.

New Westminster is on the unceded and unsurrendered land of the Halq'eméylem-speaking peoples.

It is acknowledged by the City that colonialism has made invisible their histories and connections to the land.

We are learning and building relationships with the people whose lands we are on.

We thank all applicants for their interest and advise that only those selected for an interview will be contacted.

This position is only open to those legally entitled to work in Canada.