

<b>DEPARTMENT:</b>	<b>Engineering</b>	<b>STATUS:</b>	<b>Regular Full Time</b>
<b>NO. OF POSITIONS:</b>	<b>One</b>	<b>UNION:</b>	<b>CUPE, Local 387</b>
<b>HOURS OF WORK:</b>	<b>35 hours per week</b>	<b>SALARY:</b>	<b>\$84,020 - \$99,243 (2021 rates) annually</b>

The City of New Westminster is seeking an Environmental Coordinator to join our dynamic team. This includes professional environmental work involving the application of specialized knowledge in managing projects on a variety of environmental topic areas. The work entails performing research, analyzing data, preparing reports and drafting regulations relative to environmental studies and legislation. You will formulate environmental objectives, policies, bylaws and regulations, provide environmental expertise and maintain liaison with internal and external contacts and environmental agencies. In addition, you will ensure the efficient processing of environmental aspects of complex environmental projects and oversee the work of consultants. You will exercise considerable independence of judgement and action in environmental matters and refer more complex problems and policy matters to a supervisor who reviews work in terms of professional services rendered.

**If you have the following characteristics and qualifications, we want to hear from you:**

- Completion of Bachelor's Degree in environmental sciences, geography, biology, ecology, chemistry or related appropriate discipline, and registered or eligibility for registration with the applicable Professional Body in British Columbia, plus some professional experience, or an equivalent combination of training and experience.
- Considerable knowledge of the practices, principles, techniques, and procedures applicable to the work performed.
- Considerable knowledge of the relevant legislation, policies, rules, regulations, bylaws and objectives governing environmental work performed.
- Sound knowledge of standard research methods and techniques and current trends and developments in environmental management and protection.
- Ability to perform environmental planning, research and analytical tasks, and to communicate effectively in oral and written form.
- Ability to perform detailed analytical and research tasks and develop strategies, program and policy options.
- Ability to prepare reports and recommendations on environmental issues, requirements, programs and policies.
- Ability to assess conformance with applicable environmental legislation and regulations and understand the role of outside agencies in these processes.
- Ability to establish and maintain effective working relationships with staff, internal and external contacts and authorities.
- Ability to oversee the work of consultants.
- Excellent oral and written communication skills.
- Valid BC Driver's License would be an asset.

Apply by sending your **cover letter and resume in one document** quoting the competition number, by May 22, 2022 to the Human Resources Department, City of New Westminster, 511 Royal Avenue, New Westminster, BC, V3L 1H9, e-mail to [hr@newwestcity.ca](mailto:hr@newwestcity.ca) using the following format in the subject line: **LAST NAME First Name #22-43**

To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest. *New Westminster is on the unceded and unsurrendered land of the Halq'eméylem-speaking peoples. It is acknowledged by the City that colonialism has made invisible their histories and connections to the land. We are learning and building relationships with the people whose lands we are on.*

*We thank all applicants for their interest and advise that only those selected for an interview will be contacted.*

*This position is only open to those legally entitled to work in Canada.*