

DEPARTMENT:	Parks & Recreation	STATUS:	Auxiliary
NO. OF POSITIONS:	10+	UNION:	CUPE, Local 387
HOURS OF WORK:	10-40 hours per week	SALARY:	RECREATION WORKER 2: \$20.66 to \$21.65 per hour + 12% in lieu of all benefits RECREATION WORKER 3: \$23.34 to \$25.29 per hour + 12% in lieu of all benefits

The City of New Westminster has auxiliary positions available for Summer Day Camp Program Leaders as well as recreation based programs for children’s outdoor and indoor recreational programs. Programs, including day camps, will be located outdoors in the picnic shelters of Hume Park, Queen’s Park and Port Royal Park; as well as indoors at Queensborough, Centennial Community Centre, Herbert Spencer Elementary and Fraser River Middle School. Shifts will occur between 8:30am – 4:30pm, Mondays – Fridays in July and August and range between 2-8 hours in length. Candidates considered for these roles must have the ability to prepare and implement lesson plans, develop outdoor activities, be adaptable to changing outdoor conditions, changes to safety measures, work free from a supervisor, be self-motivated and take initiative opportunities for children aged 3-12 years, provide supervision and leadership to their program group, and work independently in a team instructor environment with limited supervision.

Successful applicants will possess the following:

- Current Emergency First Aid and CPR C Certificate.
- Exceptional communication and customer service skills.
- Experience working with children in a day camp environment.
- Experience working with children requiring support needs in a day camp environment.
- Full availability for the months of July and August.

Desired assets:

- 1-year minimum summer day camp program leadership experience is preferred.
- Certifications related to program development and implementation.
- Experience supervising children at off site locations.
- Experience working with children with a variety of support needs.
- Outdoor recreational experience.
- Courses in recreation or a related field, supplemented by experience in children’s programming.
- Course work specifically focused on working with children that require additional support needs.

Duties include:

- Provide outdoor and indoor program leadership to children in a safe, positive and fun manner.
- Plan, lead and implement age appropriate outdoor recreation programs for children.
- Liaise with parents and members of the community.

Note: Applicants must be available for interviews Wednesday April 27th from 4 – 8pm and available for training on Sunday May 29th (time to be determined).

Apply by sending your **resume and completed application form on page 2 and 3** quoting the competition number, by **April 15, 2022** to the Human Resources Department, City of New Westminster, 511 Royal Avenue, New Westminster, BC, V3L 1H9, e-mail to hr@newwestcity.ca using the following format in the subject line: **LAST NAME First Name #22-70**

To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest.

New Westminster is on the unceded and unsurrendered land of the Halq'eméylem-speaking peoples. It is acknowledged by the City that colonialism has made invisible their histories and connections to the land. We are learning and building relationships with the people whose lands we are on.

We thank all applicants for their interest and advise that only those selected for an interview will be contacted. This position is only open to those legally entitled to work in Canada.

Desired Work Site	
<input type="checkbox"/>	Centennial Community Centre (Indoor)
<input type="checkbox"/>	Queensborough Community Centre (Indoor)
<input type="checkbox"/>	Fraser River Middle School (Indoor)
<input type="checkbox"/>	Herbert Spencer (Indoor)
<input type="checkbox"/>	Lower Hume Park (Outdoor)
<input type="checkbox"/>	Queens Park (Outdoor)
<input type="checkbox"/>	Ryall Park (Outdoor)
Are you willing to work at locations that you have left unchecked? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Desired Work Type	
Camp Age Groups	
<input type="checkbox"/>	Mini Camp (3 – 5 years)
<input type="checkbox"/>	Junior Camp (5-7 years)
<input type="checkbox"/>	Kids Camp (8-12 years)
<input type="checkbox"/>	General Camp (6-10 years)
<input type="checkbox"/>	Outdoor Camp (6-12 years)
<input type="checkbox"/>	Program Support
<input type="checkbox"/>	General Programs (Cooking, science, art, dance etc.)
Are you willing to work with groups that you have left unchecked? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Program Types	
<input type="checkbox"/>	Day Camp (9am – 4pm, 8 hrs day)
<input type="checkbox"/>	Half Day Sport Camp (9am – 12pm OR 1pm – 4pm, 4 hrs day)
<input type="checkbox"/>	Half Day Art Camp (9am – 12pm OR 1pm – 4pm, 4 hrs day)
<input type="checkbox"/>	Half Day Recreation Camp (9am – 12pm OR 1pm – 4pm, 4 hrs day)
<input type="checkbox"/>	Combination of Half Day Camps and Day Camp Support (4-6 hrs day)
Are you willing to work programs that you have left unchecked? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Availability	
<input type="checkbox"/> Week 1: July 4 - 8	<input type="checkbox"/> Week 6: August 8 – 12
<input type="checkbox"/> Week 2: July 11 - 15	<input type="checkbox"/> Week 7: August 15 – 19
<input type="checkbox"/> Week 3: July 18 – 22	<input type="checkbox"/> Week 8: August 22 – 26
<input type="checkbox"/> Week 4: July 25 – 29	<input type="checkbox"/> Week 9: August 29 – Sept 2
<input type="checkbox"/> Week 5: Aug 2 – 5	
<input type="checkbox"/> I will be taking vacation but am unsure of the dates at this time	

Applicants Signature: _____

Date Signed: _____