

REGULAR MEETING OF THE TASK FORCE ON RECONCILIATION, SOCIAL INCLUSION AND ENGAGEMENT

Notice is hereby given of the following Regular Meeting of
the Task Force on Reconciliation, Social Inclusion and Engagement

September 21, 2020 at 9:00 a.m.

Meeting to be held Electronically under Ministerial Order M192

AGENDA

Call to order.

ADDITIONS TO THE AGENDA **Urgent/time sensitive matters only**

1. ***MOTION to Add or Delete Items from the Agenda.***

ADOPTION OF MINUTES

2. ***MOTION to adopt the minutes of the February 3, 2020, Regular meeting***

UNFINISHED BUSINESS

3. **Reconciliation, Social Inclusion and Engagement Task Force Terms of Reference**

PRESENTATIONS AND REPORTS FOR ACTION

4. **Presentation on Decolonizing municipal Landmarks and Monuments Project**
5. **Presentation on Reconciliation and proposed actions**
6. **Presentation on Social Inclusion and proposed actions**
7. **Presentation on Engagement Strategy and proposed actions**

NEW BUSINESS

- 6. Development of Land Acknowledgement**

- 7. Reconciliation, Social Inclusion, and Engagement Advisory Committee**
 - **Combining Multicultural, Seniors and Youth Advisory Committees**
 - **Terms of Reference**
 - **Recruitment**

- 8. Compensation policy for engagement with people with lived experience**

NEXT MEETING

The next meeting of the Task Force on Reconciliation, Social Inclusion and Engagement will occur on:

Date:	November 23, 2020
Time:	1:30 p.m.
Location:	TBD

ADJOURNMENT



REGULAR MEETING OF THE TASK FORCE ON RECONCILIATION, SOCIAL INCLUSION, AND ENGAGEMENT

February 3, 2020 at 9:30 a.m.
Committee Room 2
City Hall

MINUTES

PRESENT:

Councillor Chinu Das
Councillor Chuck Puchmayr
Councillor Nadine Nakagawa

REGRETS:

Mayor Jonathan Cote

STAFF:

Emilie Adin	- Director of Development Services
Claudia Freire	- Housing/Social Planner
Blair Fryer	- Manager, Communications and Economic Development
Steve Kellock	- Senior Manager, Recreation
Jacque Killawee	- City Clerk
Rob McCullough	- Manager, Museums and Heritage Services
Jennifer Miller	- Manager, Public Engagement
Lisa Spitale	- Chief Administrative Officer
John Stark	- Supervisor, Community Planning
Denise Tambellini	- Manager, Intergovernmental Relations
Heather Corbett	- Committee Clerk

The meeting was called to order at 9:34 a.m. Councillor Puchmayr assumed the Chair.

ADDITIONS TO THE AGENDA

Urgent/time sensitive matters only

1. MOVED and SECONDED

THAT the following item be added to the Agenda:

7.1 *Appointment of Alternate Chair*

CARRIED.

All members of the Task Force present voted in favour of the motion.

UNFINISHED BUSINESS

2. No Items

ADOPTION OF MINUTES

3. No Items

PRESENTATIONS AND REPORTS FOR ACTION

4. Terms of Reference – Task Force

Rob McCullough, Manager of Museums and Heritage Services, John Stark, Supervisor of Community Planning, and Jennifer Miller, Manager of Public Engagement, provided a PowerPoint presentation including the following information:

- Review of Reconciliation, Social Inclusion and Engagement (RSIE) Priority Area strategic statement, key directions and priority actions;
- Reconciliation-specific motions or staff work underway;
- Inclusion initiatives underway in the City; and,
- Engagement workplan initiatives.

Task Force members noted the following in discussion:

- It would be helpful for the Task Force (TF) to discuss the desired mandate and aims for the Task Force overall;
- It would be helpful to develop a critical path and timeline on the steps that are being followed in the reconciliation work and bring it back to the TF;
- The development of a tracking system for the motions would be beneficial and could be reviewed at every meeting to monitor progress and continued relevance; and,
- Standardization of demographic questions asked in engagement surveys would be an important discussion for the Task Force to engage in.

The Task Force reviewed the Strategic Plan Priority Area Statement in depth and made the following comments about the wording:

- “Indigenous members of our community” could be changed to reflect the wider Indigenous community, as the City is reaching out farther than the community in its work;
- The term “Community” can mean many things and does not need to be seen as solely within the City’s borders; and,
- Any changes to the wording would need to be a revision to the formal Strategic Plan.

The Task Force decided on the following wording for the second sentence of the Priority Area Statement: *“We value, foster, and maintain strong relations with Indigenous people and Nations, and embrace reconciliation as a path forward”*

The Task Force discussed the membership of the Task Force, as noted in the draft Terms of Reference, noting the following comments:

- It may be worthwhile to reduce the amount of regularly attending staff down to those who are the staff leads on the subject area;
- Other members of staff could attend meetings depending on agenda items;
- It may be useful to structure the agenda under the three portfolios to maximize contributions;
- Membership from Parks & Recreation and Arts may be essential at some meetings because they are public facing departments;
- It may be relevant to have a member who represents the Indigenous voice, however this may also be difficult; and,
- It may be worthwhile to have Police representation on this Task Force.

Action Items:

Summary of Action	Ask Police if they would like representation on the RSIE Task Force
Who is responsible	Rob McCullough
When	For April meeting
Summary of Action	Bring Reconciliation critical path to be discussed
Who is responsible	Rob McCullough
When	For April meeting

5. Terms of Reference – Advisory Committee

In response to questions from the Task Force, Rob McCullough, Manager of Museums and Heritage Services and Jacque Killawee, City Clerk, provided the following information:

- Staff plan to engage with the Youth, Seniors and Multiculturalism Advisory Committees on how best to merge the Committees together into a RSIE Advisory Committee in time to recruit for the newly formed Committee;
- Recruitment for the RSIE Committee would occur in the fall, at the same time as the other advisory committees, other than the Youth Advisory Committee, which has a term end date of June 30;
- In terms of a timeline, it would be best to begin policy discussions on the composition of the new Committee in April so there is time to engage with the YAC, SAC and MAC, and advise Council.

6. Council Motion: A Welcoming and Inclusive City

Task Force members discussed the recently passed Council motion on becoming a Welcoming and Inclusive City, and Lisa Spitale, Chief Administrative Officer, noted that the list of items in the motion had been broken down in terms of categories and how they fit with existing work plans. Ms. Spitale noted that policy questions and information in relation to the items would be addressed by the RSIE Task Force.

NEW BUSINESS

7. Appointment of Alternate Chair

MOVED AND SECONDED

THAT Nadine Nakagawa be appointed as the Alternate Chair for the 2020 term of the Reconciliation, Social Inclusion and Engagement Task Force.

CARRIED.

All members of the Task Force present voted in favour of the motion.

NEXT MEETING

The Task Force discussed priority items to address at the next meeting:

1. Review of Public Engagement Strategy; and,
2. Critical Path of Reconciliation work.

The next meeting of the Task Force on Reconciliation, Social Inclusion and Engagement will occur on:

Date:	April 20, 2020
Time:	9:00 a.m.
Location:	Meeting to be held electronically under Ministerial Order M192

ADJOURNMENT

ON MOTION, the meeting was adjourned at 11:00 a.m.

CHUCK PUCHMAYR
CHAIR

HEATHER CORBETT
COMMITTEE CLERK

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Reconciliation, Social Inclusion and Engagement Task Force

Terms of Reference

Task Force Name	Reconciliation, Social Inclusion and Engagement
Purpose	<p>The purpose of the Reconciliation, Social Inclusion and Engagement Task Force is to provide recommendations and advice to City Council on issues relating to:</p> <ul style="list-style-type: none"> • New Westminster’s initiatives to advance Reconciliation with local First Nations and Indigenous peoples; • Supporting and facilitating social equity and inclusion for under-represented groups and vulnerable populations; • The City’s Public Engagement Strategy and development of public engagement tools and practices that are accessible to, and reflective of, the entire community.
Mandate	<p>The role of the Reconciliation, Social Inclusion and Engagement Task Force is to review and provide recommendations and strategic advice to City Council on:</p> <ul style="list-style-type: none"> • Establishing and maintaining mutually respectful relationships between the City and local First Nations and Indigenous peoples; • Supporting existing and proposing new initiatives to further the City’s reconciliation of its past relationships with Indigenous peoples; • Raising awareness of the harm that has been inflicted on Indigenous peoples as a result of Canada’s historic relationships with them; • Raising awareness about the importance of social equity and inclusion; • Identifying and addressing discriminatory and exclusionary City policies and practices; • Supporting existing, and proposing new, initiatives to facilitate social equity and inclusion; • Reviewing and updating the City’s Engagement Strategy; • Developing new engagement tools and guidelines for staff; • Establishing approaches for collecting demographic information from engagement participants;

	<ul style="list-style-type: none"> • Implementing approaches for reaching and including residents and groups who do not typically participate in City engagement processes; • Reviewing and updating related plans and policies.
Members	<ul style="list-style-type: none"> • Mayor (Chair) • Two Members of Council • Chief Administrative Officer • Manager of Public Engagement • Manager of Museums & Heritage Services • Supervisor of Community Planning • Director of Development Services • City Clerk • New Westminster Library Manager of Programs and Community Development (proposed but not confirmed) • NW Police representative • Manager of Intergovernmental and Community Relations (as required) • Manager of Economic Development & Communications (as required) • Senior Manager of Recreation (as required) • Manager of Community Arts & Theatre (as required) <p>In the event a member is unable to attend, they may send an alternate.</p> <p>Depending on the agenda items additional staff, representatives from other organizations or consultants may be invited.</p>
Chair	Mayor
Meeting Frequency	Five (5) meetings per year, starting in February 2020
Reporting	<p>Reports:</p> <ul style="list-style-type: none"> • Semi-annually to Council • Minimum 24 month work plan to be included in the first semi-annual report • Subsequent report based on adopted work plan, or need for specific action as required. <p>Receives reports from:</p> <ul style="list-style-type: none"> • Staff

	<ul style="list-style-type: none"> • Reconciliation, Social Inclusion and Engagement Advisory Committee • Other City Advisory Committees
Governance	Community Charter Section 143
Rules of Procedure	<p>Committee procedures are governed by:</p> <ol style="list-style-type: none"> 1. New Westminster Council Procedure By-law No. 6910, 2004.* 2. "Rules of Conduct: Standing Committees and Advisory Bodies" provided to members and available on the City's website.* <p><small>*This refers to the most recent version</small></p>

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