



## **REGULAR MEETING OF TASK FORCE ON RECONCILIATION, SOCIAL INCLUSION, AND ENGAGEMENT**

Monday, May 10, 2021

Meeting Held Electronically under Ministerial Order No. M192/2020 and  
the current Order of the Public Health Officer – *Gatherings and Events*

### **MINUTES**

#### **PRESENT:**

Councillor Nadine Nakagawa, Chair  
Councillor Chinu Das  
Councillor Chuck Puchmayr

#### **STAFF:**

Ms. Lisa Spitale	- Chief Administrative Officer
Ms. Emilie Adin	- Director of Development Services
Mr. Blair Fryer	- Manager, Communications and Economic Development
Mr. Dean Gibson	- Director of Parks and Recreation
Mr. Steve Kellock	- Senior Manager, Recreation and Facilities
Mr. Chris Koth	- Manager of Programs and Community Development, New Westminster Public Library
Mr. Rob McCullough	- Manager, Museums and Heritage Services
Ms. Diana McDaniel	- Inspector, New Westminster Police Department
Ms. Jennifer Miller	- Manager of Public Engagement
Mr. John Stark	- Supervisor of Community Planning
Ms. Denise Tambellini	- Manager, Intergovernmental and Community Relations
Ms. Jackie Teed	- Senior Manager, Development Services

The meeting was called to order at 2:03 p.m.

#### **EXCLUSION OF THE PUBLIC**

#### **1. MOVED and SECONDED**

*THAT pursuant to Section 90 of the Community Charter, members of the public be  
excluded from the Closed Meeting of the Task Force on Reconciliation, Social*

*Inclusion, and Engagement immediately following the Regular Meeting of the Task Force on the basis that the subject matter of all agenda items to be considered relate to matters listed under Sections 90(1)(k) and 90(2)(b):*

*90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;*

*90(2) (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.*

**CARRIED.**

All members of the Task Force present voted in favour of the motion.

Purpose of the meeting:  
Negotiations matters

## **ADJOURNMENT**

**2. MOVED and SECONDED**

*THAT the Task Force on Reconciliation, Social Inclusion, and Engagement in Open Session be adjourned and proceed to Closed Session.*

**CARRIED.**

All members of the Task Force present voted in favour of the motion.

The Regular Task force meeting recessed at 2:04 p.m.

## **RECONVENE TO REGULAR MEETING**

- 3.** The Regular Task Force meeting reconvened at 3:14 p.m. Councillor Puchmayr did not return to the meeting.

## **ADDITIONS TO THE AGENDA Urgent/time sensitive matters only**

- 4.** None.

## **ADOPTION OF MINUTES**

5.
  - a. *Regular Meeting – March 8, 2021*
  - b. *Special Regular Meeting – April 16, 2021*

**CARRIED.**

All members of the Task Force present voted in favour of the motion.  
(Councillor Puchmayr absent for the vote)

## **BUSINESS**

### **6. Review and Feedback on Draft Public Engagement Policy**

Jennifer Miller, Manager of Public Engagement, provided a presentation on the Draft Public Engagement Strategy and requested feedback.

In discussion, Task Force members noted:

- The draft is a good policy and it will be good for staff to weigh in again as its success hinges largely on process and procedure;
- Suggested a workflow on forms, including timelines and what authorization to proceed would look like;
- Need to develop a consistent way to notify Council;
- Include lived experience as a characteristic to include in the diversity table; and,
- Concerns that issues with broad-based community interest and support rather than neighbourhood issues might be overrepresented in getting input.

In response to questions and concerns, Ms. Miller advised:

- Staff will be consulted prior to publication of the final version of the strategy; and,
- The aim of the worksheet is that a small geographic impact will also be flagged.

### **7. Creation of Reconciliation, Social Inclusion and Engagement Advisory Committee**

Jacque Killawee, City Clerk, advised that the Youth Advisory Committee is meeting for the last time in May 2021, and she is will be requesting information from them on how to better draw youth to apply to all City Advisory committees.

In discussion, Task force members noted that it is important to reach out and engage at-risk youth, especially when looking at programs and services that meet their needs, and that an extra effort and accommodation may be needed in reaching and hearing youth.

## **8. A Welcome and Inclusive City: New Formatting for Agendas**

Jacque Killawee, City Clerk, requested feedback on a new formatting for Council agendas. In discussion, Task Force members noted:

- There is a need to use plain language as much as possible;
- Simplify the information about the meeting start time at the top of the agenda; members of the public only need to know that they should login at 6:00 p.m. to view the meeting;
- Ordering items alphabetically may end up with a very random order of agenda items; organizing by theme or by strategic priority may be better;
- There is a need to go beyond this to a "Civics 101" format;
- Including the purpose from the report along with the recommendation will make what is being decided much more understandable without having to read the entire agenda;
- There is much confusion about the consent agenda;
- Purpose statements in reports will have to be succinct and complete; and,
- Putting the 2:00 p.m. start time out on the website and social media could help.

Ms. Killawee advised she would be bringing the proposed changes to a Council Workshop on May 17, 2021.

### **NEW BUSINESS**

Rob McCullough, Manager of Museums and Heritage Services, advised that the "Our Living Languages: First Peoples' Voices in British Columbia" from the Royal BC Museum travelling exhibition would start on May 28, 2021, and continue to the end of July.

**NEXT MEETING**

The next meeting of the Task Force on Reconciliation, Social Inclusion and Engagement will occur on:

Date:	July 26, 2021
Time:	1:00 p.m.
Location:	TBD

**ADJOURNMENT**

**ON MOTION**, the meeting was adjourned at 3:30 p.m.

Original Signed

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**NADINE NAKAGAWA**  
**CHAIR**

Original Signed

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**NICOLE LUDWIG**  
**ASSISTANT CITY CLERK**