



Corporation of the City of  
**NEW WESTMINSTER**

**SPECIAL SERVICES & ACCESS COMMITTEE**

**Tuesday, February 19, 2013 3:03 pm**  
**Council Chamber, City Hall**

**MINUTES**

**VOTING MEMBERS PRESENT:**

Councillor Betty McIntosh	Chair
Glen Henderson	New Westminster School Board
Ron Jones	Community
Mary Varga	Community
Bruce Warren	Community
Michael Wilson	Community
Ken Wilkinson	Community
Fred Wright	Community

**VOTING MEMBER REGRETS:**

Cori Lynn Germiquet	New Westminster Chamber of Commerce
Christine Nieder	Community

**STAFF:**

Eugene Wat	Manager, Infrastructure Planning, Engineering Services (3:21 pm)
Jason Haight	Manager, Business Ops, Parks, Culture and Recreation
Fan Jin	Transportation Technologist, Engineering Services
Kathy Prothero	Recording Clerk, Engineering Services
Stephanie Lam	Committee Clerk, Legislative Services

The meeting was called to order at 3:03 pm

**1.0 ADDITIONS TO AGENDA**

**2.0 ADOPTION OF MINUTES**

**2.1 Adoption of Minutes of January 24, 2013**

**MOVED and SECONDED**

*THAT the minutes of the Special Services and Access Committee meeting held January 24, 2013 be received and adopted.*

**CARRIED**

All members of the Committee present voted in favour of this motion

### **3.0 PRESENTATIONS**

#### **3.1 Committee Orientation and Oath of Office – Ms. Stephanie Lam**

Ms. Lam introduced herself and administered the Oath of Office to members and provided an overview, highlights of which are:

- Rules of Conduct –
  - A few updates to text and language of the ten guiding principles;
  - Advisory Committee members work together towards consensus, flexibility, and inclusiveness with good will, commitment, cooperation and respect for all parties;
  - Members are selected based on skills and experience; and
  - The Committee needs to recognize that there are demands on staff time and resources and that the commitment of those resources is the responsibility of Council.
- Operation Within Mandate –
  - Subject to The Local Government Act unless Council decides otherwise;
  - Legislative Services manages schedule of meetings for all City Committees;
  - DRAFT copy of minutes will be sent to members with Agenda packages along with Mayor, Council and Legislative Services;
  - All motions do require a Seconder, but that Seconder does not have to vote in favour or show agreement of that motion. There are no tie votes and if there are, the motion is defeated. There are no abstentions. If you abstain, that vote is deemed in favour of the vote. Members can however leave the room which will be noted in the minutes; and
  - Presentations to Council can be arranged and the staff liaison or Chair will contact Legislative Services to arrange date, time, etc.
- Quorum is 50% of your vote plus one. In this Committee, six members are required for quorum. A Committee cannot take action if a quorum is not present.
- Social Media Policy should be reviewed by all members as it speaks to conduct. Any questions can be directed to staff liaison, Ms. Lam or Human Resources.
- FOI Permission Form needs to be completed so that items of interest from other City Committees can be forwarded. Members should return the form to the Committee Recording Clerk before leaving the meeting.
- Attendance – Time and commitment is required when volunteering for City committees. Members need to let the Chair or staff liaison know if they are no longer able to continue with the Committee to give someone else an opportunity.

Ms. Lam left the meeting @ 3:35 pm.

Following the orientation, members introduced themselves.

### **4.0 UNFINISHED BUSINESS**

#### **4.1 SSAC YouTube Videos – Mr. Jason Haight**

Mr. Haight advised that the first joint meeting (SSAC and ACTBiPed) has been rescheduled to Wednesday, February 27<sup>th</sup>.

- 4.2 Pedestrian Crosswalk – East Columbia Street (in Front of Fireside Pub) – Mr. Eugene Wat**  
Mr. Wat updated members on the status of the pedestrian crosswalk. This section of East Columbia was updated 2-3 years ago and in 2011 this Committee raised concern about the two crosswalks installed as part of that improvement. Staff have investigated the crosswalk at Fireside Pub and the adjacent crosswalk in terms of meeting TAC spacing requirements and the findings reported to Council. Both crosswalks meet TAC requirements in terms of spacing but at the Fireside Pub, cars were parked too close to the curb bulge in both directions. Consequently, parking next to the curb extensions was restricted and additional signage was installed. However, some Committee members observed ongoing problems with cars illegally parking next to the curb bulge. There is also a sign marker which may be obstructing the visibility and it appears that drivers are not yielding to pedestrians crossing the street. Staff will check this signage and report back to the Committee to see if it can be modified or shifted.

We will step up parking enforcement for those cars parking close to the bulge and into the crosswalk. NWPS will also be advised of the concerns expressed by this Committee with respect to the speed of vehicles in this area of East Columbia Street. This is a 30k/h zone but most cars do not adhere to that speed limit.

One member stated that a pedestrian actuated light at the crosswalk would help the situation.

## **5.0 NEW BUSINESS**

### **5.1 Election of Acting Chair – Councillor McIntosh**

The floor was open for members to volunteer for the position of Acting Chair in the event that the Chair is unable to attend a scheduled meeting. Mr. Bruce Warren volunteered for the position.

#### **Moved and Seconded**

**THAT** Mr. Bruce Warren be appointed as Acting Chair of the Special Services & Access Committee during any unscheduled absence of the Chair.

**CARRIED**

All members of the Committee present voted in favour of this motion

### **5.2 Election of Representative to be appointed to the Advisory Committee for Transit, Bicycles and Pedestrians (ACTBiPed) – Councillor McIntosh**

Members were invited to submit their names to act as a representative on the Advisory Committee for Transit, Bicycles and Pedestrians (ACTBiPed) and report information and updates back to this Committee. Mr. Bruce Warren agreed to have his name put forward.

#### **Moved and seconded**

**THAT** Mr. Bruce Warren be appointed as Special Services & Access Committee representative on the Advisory Committee for Transit, Bicycles and Pedestrians (ACTBiPed) and report information and updates back to this Committee.

**CARRIED**

All members of the Committee present voted in favour of this motion

**5.3 Election of Representative to be appointed to Master Transportation Plan Advisory Committee – Councillor McIntosh**

A motion was made from the floor that Mr. Bruce Warren be appointed to act as Special Services & Access Committee representative on the Master Transportation Plan Advisory Committee and report information and updates back to this Committee.

**Moved and seconded**

**THAT** Mr. Bruce Warren be appointed as Special Services & Access Committee representative on the Master Transportation Plan Advisory Committee and report information and updates back to this Committee.

**CARRIED**

All members of the Committee present voted in favour of this motion

**5.4 2007 - 2013 Accessible Transit Stop Program Summary – Mr. Fan Jin**

Mr. Jin updated members on the Accessible Transit Stop Program. A summary prepared for the Committee shows the progress between 2007 - 2013. The City of New Westminster is the second highest city in Metro Vancouver in terms of accessible bus stops. There are currently 264 active stops with 214 stops being accessible. There are 11 bus stops that are not accessible due to the steep grade and as a result, 96% of transit stops around the City will be accessible within 3 or 4 years. Mr. Fan's memo is attached to these minutes for information.

**6.0 REPORTS AND INFORMATION**

**6.1 Information Update – Councillor McIntosh, Chair**

- Councillor McIntosh spoke about the nine point recommendation from the January 15<sup>th</sup> meeting of the Advisory Committee for Transit, Bicycles and Pedestrians (ACTBiPed). Recommendations 1-4 were referred to the Master Transportation Plan Advisory Committee and Recommendations 5-9 were referred to staff to report back at a future meeting;
- Ms. Suzan Jennings (previously served on this Committee) is having book launch on Easter Sunday March 31<sup>st</sup> @ 3 pm at Chapters (Robson & Howe Street location) "Paralyzed Without Warning: A Couple's Journey Back from Guillain-Barré Syndrome";
- Family Day on February 11<sup>th</sup> - Family Court Committee worked in partnership with FRDC to create a free event. Over 2,000 guests attended and as only 500 were allowed into the Discovery Centre at a time, families waited in long line-ups before being admitted;
- Committee Welcoming Dinner - February 26<sup>th</sup> @5:30 pm at Century House;
- Mr. Wright visited the new dialysis centre on Princess Street which is opening April 8<sup>th</sup>. There is no HandyDart parking signage in place and Fraser Health has been advised

(this is where the new elevator is in place). Staff will also investigate the installation of the appropriate signage.

- Ms. Varga updated members on an evaluation meeting at Century House. Positive feedback was received from a new resident after sidewalk deficiencies were identified and have already been repaired; and
- Low vision workshop on Saturday, February 23<sup>rd</sup> at Century House.

## **7.0 CORRESPONDENCE**

### **MOVED AND SECONDED**

**THAT** the following correspondence circulated to members be received:

- 7.1 November Access Transit Newsletter
- 7.2 NewsLeader Article Featuring Suzan Jennings; Battling Guillain-Barre Syndrome
- 7.3 December Access Transit Newsletter
- 7.4 BCCPD Notice of MSD Office Changes / Vancouver Coastal Region
- 7.5 Access Transit January Newsletter
- 7.6 Vancouver Sun Article "Vancouver puts brakes on 'scramble' intersection"
- 7.7 NIMBE Community Clean-up in New Westminster
- 7.8 BCCPD – Changes to Rules on RDSP Withdrawals effective January 30, 2013
- 7.9 BCCPD 35th Anniversary Celebration

**CARRIED**

All members of the Committee present voted in favour of this motion

## **8.0 NEXT MEETING**

Thursday, April 11 @ 3 pm  
Council Chamber, City Hall

## **9.0 ADJOURNMENT**

The meeting was adjourned at 4:24 pm

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**COUNCILLOR BETTY MCINTOSH**  
**CHAIR**

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**KATHY PROTHERO**  
**RECORDING CLERK**