

SUSTAINABLE TRANSPORTATION TASK FORCE
MINUTES

Monday, May 1, 2023, 10:00 a.m.
Meeting Room G
Lower Level, City Hall

PRESENT:

Mayor Patrick Johnstone
Councillor Daniel Fontaine
Councillor Nadine Nakagawa

STAFF PRESENT:

Mike Anderson, Acting Manager of Transportation
Harji Varn, Director of Finance and Chief Financial Officer
Jackie Teed, Senior Manager of Climate Action, Planning and Development
Erica Tiffany, Senior Transportation Planner
Gavin Hermanson, Transportation Planner
Trevor Dudar, Inspector
Jennifer Miller, Manager of Public Engagement
Denise Tambellini, Intergovernmental and Community Relations Manager

ABSENT:

Lisa Leblanc, Director of Engineering Services
Lisa Spitale, Chief Administrative Officer

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair will open the meeting and provide a land acknowledgement.

Mayor Patrick Johnstone opened the meeting at 10:02 a.m. and recognized with respect that New Westminster is on the unceded and unsurrendered land of the Halkomelem speaking peoples. He acknowledged that colonialism has made invisible their histories and connections to the land. He recognized that, as a City,

we are learning and building relationships with the people whose lands we are on.

2. INTRODUCTIONS

3. CHANGES TO THE AGENDA

No changes.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

MOVED AND SECONDED

THAT the minutes of the Sustainable Transportation Task Force meeting held on February 6, 2023, be adopted.

Carried.

All members present voted in favour of the motion.

5. REPORTS AND PRESENTATIONS

Staff and guest reports and presentations for information, discussion, and/or action

5.1 Queensborough Transportation Plan - Round 2 Engagement

Erica Tiffany, Senior Transportation Planner, gave a presentation that highlighted:

- Key objectives of the transportation plan
- Background and context
- Phases
- Round 2 engagement
- IAP2 spectrum of engagement
- Round 2 engagement communication activities
- Round 2 engagement activities
- Next steps
- Resolution for STTF

RECOMMENDATION

MOVED and SECONDED

THAT the Task Force on Sustainable Transportation endorses the proposed Round 2 Engagement Activities outlined in the presentation.

THAT the Task Force on Sustainable Transportation directs staff to explore opportunities to integrate other stakeholders into the engagement process.

CARRIED.

All members of the Task Force present voted in favour of the motion.

5.2 E-bike Share Feasibility Study update

Presented by:

Gavin Hermanson, Transportation Planner, gave a presentation that noted:

- Project background
- Community feedback
- Feasibility Assessment Findings
- Next steps

Discussion included:

- What, if any guidance is available from New Westminster Police on regulations and policies surrounding e-bike usage and helmet laws. Inspector Dudar noted that the Traffic Management Unit would be best positioned to advise.
- Questions from a Task Force member regarding:
 - Who will be the primary clients and/or demographic served by an e-bike share program.
 - Accessibility for residents with mobility challenges.
 - Impact of abandoned e-bikes around the City.
 - For-profit vs Non-profit operators (if one exists).
 - How much road space and real estate would be allocated to the program.

- Gavin Hermanson provided the following responses:
 - E-bikes would serve community members who are 16+ years old.
 - The system is widely accessible for every resident to feel comfortable using the system. An example of accessibility options include tricycle units used in other cities that are well-utilized by the residents.
 - The issue of abandoned vehicles reinforces the need to establish parking zones and working with operators to disincentivize abandoning vehicles.
 - Operators are generally for-profit. Non-profit operators are usually municipally owned, including all vehicles and infrastructure.
 - At this stage of the feasibility study it is not clear exactly what reallocation of road space and real estate looks like, but can be investigated further.
- Suggestions to include discussion with Community Action Network, accessibility experts, and other poverty reduction groups to improve accessibility.
- Concerns around vehicle type and impact on accessibility and equity, as electric vehicles can be heavy and cumbersome.
- Request to explore inter-municipal coordination, particularly with Burnaby.
- Financial implications for the City including feasibility risk; potential loss of revenue from parking space reallocation; risk from loss, damage and theft; managing start-up phase when revenue will be light.
- Integrating program with Translink transit hubs key to the success of implementation.
- Pending outcome of the business plan and financial assessment will determine the procurement and implementation plans.
- Exploring opportunity to partner with Evo and exploit existing car share customer base, with potential for a pilot program.

6. **UNFINISHED BUSINESS FROM PREVIOUS MEETINGS**

No items

7. **STANDING REPORTS AND UPDATES**

No items

8. **NEW BUSINESS**

No items

9. MOTION TO MOVE THE MEETING INTO CLOSED MEETING

MOVED AND SECONDED

THAT the [NAME] Task Force will now go into a meeting which is closed to the public in accordance with Section 90 of the Community Charter, on the basis that the subject matter for all agenda items relate to matters listed under sections:

(1)(a)personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(1)(b)personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;

(1)(c)labour relations or other employee relations;

(1)(d)the security of the property of the municipality;

(1)(e)the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(1)(f)law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;

(1)(g)litigation or potential litigation affecting the municipality;

(1)(h)an administrative tribunal hearing or potential administrative tribunal hearing affecting the municipality, other than a hearing to be conducted by the council or a delegate of council;

(1)(i)the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(1)(j)information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

(1)(k)negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

(1)(l)discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report];

(1)(m)a matter that, under another enactment, is such that the public may be excluded from the meeting;

(1)(n)the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

(1)(o)the consideration of whether the authority under section 91 [other persons attending closed meetings] should be exercised in relation to a council meeting.

(2)(a)a request under the Freedom of Information and Protection of Privacy Act, if the council is designated as head of the local public body for the purposes of that Act in relation to the matter;

(2)(b)the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

(2)(c)a matter that is being investigated under the Ombudsperson Act of which the municipality has been notified under section 14 [Ombudsperson to notify authority] of that Act;

Carried / Defeated / Defeated

10. END OF MEETING

The meeting ended at 11.27a.m..

11. UPCOMING MEETINGS

Remaining scheduled meetings for 2023, to be determined.