



Tree Protection and Regulation Department

Site Address: _____ Date: _____

Registered Owner (please print): _____ Preferred method to be contacted: email phone

Name: _____ Email: _____ Phone number(s): _____

Address of Applicant: _____ Postal Code: _____

Applicant (this section to be completed only when Applicant is not the registered owner of the lot):

Name: _____ Email: _____ Phone number(s): _____

Address of Applicant: _____ Postal Code: _____

Arborist Name or Company Name (please print):

Name: _____ Email: _____ Phone Number(s) _____

	Type/Species	Diameter (cm)	Reason for Removal
Tree #1			
Tree #2			
Tree #3			

Check all application materials submitted:

Arborist Report (2 colour copies)

- Tree Protection Plan
- Tree Replacement Plan
- Photograph(s) of site and trees
- Tree Survey

Proof of Title (within 72 hours)

Letter of authorization

Site Survey

Site Plan

Site Service Plan

Building Plans

Letter of Consent/Acknowledgement

Replacement Trees

Replacement trees required for each hazardous tree removed = **1**

Replacement tree required for each tree removed = **2**

No. Retained/Protected Trees _____

No. Replacement Trees _____

As registered owners of authorized agent for owner, I am aware of, understand and intend to comply with all regulations and requirements of City of New Westminster Tree Protection Bylaw, 2016, No.7799 and certify that all information provided with this application is correct and true. I acknowledge that responsibility for ensuring bylaw compliance rests with the owner, the owner's employees, agents and contractors, and that responsibility for ensuring bylaw compliance for each includes responsibility for ensuring all those below him/her comply with the bylaw.

Signed at New Westminster, BC on _____ (date)

Signature of Owner: _____ Signature of Agent: _____

Office Use Only: Resident Applicant Non-RA Request TPB Inspection

Schedule A

Resident Applicants: Retained and Replacement Trees

Application Fee	\$75.00 (\$0.00 if hazardous tree)
Removal Fee(s)	\$75.00 per tree up to 10 trees \$150.00 per tree for 11 or more trees
Hazard Tree Removal Fee	\$0.00
Tree Protection Barrier Inspection	\$75.00 for first barrier \$10.00 for each additional
Tree Protection Barrier Re-inspection	\$75.00
Securities per retained general protected tree 20-59cm	\$2,500.00 max \$10,000.00
Securities per retained specimen tree ≥60cm	\$10,000.00 max \$10,000.00
Securities or cash-in-lieu per general replacement trees (20-59cm)	\$500.00 max \$2,500.00
Securities or cash-in-lieu per specimen replacement trees (≥60cm)	\$5,000.00 max \$10,000.00
Security or cash-in-lieu per hazardous general replacement tree	\$250.00 max \$1,250.00
Security or cash-in-lieu per hazardous specimen replacement tree	\$250.00 max \$2,000.00
<ul style="list-style-type: none"> • Maximum securities for all retained trees including specimen trees is \$10,000.00 • Maximum securities for all replacement trees including specimen trees is \$10,000.00 • 40% of replacement tree securities will be released upon approval of planting – 60% remainder released at end of one year maintenance period. 	

Non-Resident Applicants: Retained and Replacement Trees

Application Fee	\$75.00
Removal Fee(s)	\$75.00 per tree up to 10 trees \$150.00 per tree for 11 or more trees
Hazard Tree Removal Fee	\$50.00 for first tree, \$25.00 per each additional tree
Security per retained protected tree 20-59cm	\$2,500.00 per tree
Security per retained specimen tree ≥60cm	\$10,000.00 per tree
Securities or cash-in-lieu per general replacement trees (20-59cm)	\$500.00 per tree
Securities or cash-in-lieu per specimen replacement trees (≥60cm)	\$10,000.00 per tree
Security or cash-in-lieu per hazardous general replacement tree	\$500.00 per tree
Security or cash-in-lieu per hazardous specimen replacement tree	\$500.00 per tree
Retained Tree Incentive: if City asks for a modified site plan in order to retain a protected tree	50% off specified retained tree securities
*Still responsible for paying the Development Variance Permit Application in Schedule C of Development Services Fees and Rates Bylaw No. 7683, 2014	* \$1319.50 minimum fee and an additional \$32.50 Land Title Registration Fee
<ul style="list-style-type: none"> • No maximums on any fees and securities • 40% of replacement tree securities will be released upon approval of planting – 60% remainder released at end of one year maintenance period. 	