

## **COMMUNITY HERITAGE COMMISSION**

**May 5, 2010 6:00 p.m.**  
**Committee Room No. 2, City Hall**

### **MINUTES**

#### **VOTING MEMBERS PRESENT:**

Councillor Jaimie McEvoy	- Chair
Gavin Hainsworth	- Community Member
Karen Hasselfelt	- Community Member
Jim Hutson	- Community Member
Kathleen Langstroth	- Heritage Preservation Society
Jeanette LaPointe	- Community Member
Laura Moodie	-Community Member

#### **VOTING MEMBERS REGRETS:**

Councillor Betty McIntosh	
Garnet Hardy	- Community Member

#### **STAFF:**

Bev Grieve	- Manager of Planning
Jim Hurst	- Senior Planning Analyst
Barry Waite	- Senior Planner
Kathleen Stevens	- Planning Assistant
Judi Turner	- Assistant City Clerk
Donna Martin	- Committee Clerk

The meeting was called to order at 6:07 p.m.

### **1.0 ADDITIONS TO AGENDA**

#### **MOVED and SECONDED**

*THAT the agenda be varied as follows:*

- *Item 3.3 – Addition of On-Table Report from Director of Development Services regarding the Honour House Project;*
- *Item 3.5 – Addition of On-Table staff report regarding Heritage Alteration Permit for the Burr Theatre at 530 Columbia – Façade Improvement;*
- *Item 3.6 – Addition of On-Table staff report regarding Special Development Permit for the Occidental Hotel at 716 Columbia Street – Façade Improvement ;*
- *Item 5.1 – Addition of 817 Ewen Avenue to list of Demolition Permits*
- *Item 5.3 – Centre Block Tower*
- *Item 5.4 – Friends of the Museum*
- *Item 5.5 – Status of HRA Policy Guidelines*

- *Item 6.3 – On-Table submission newspaper article of May 2, 2010 re: Renovation Awards.*
- *Item 6.4 – On- Table Article ‘Through Local History: We Remember, We Honour, & We Give Thanks’ by The Hainsworths*

**CARRIED.**

All members of the Commission present voted in favour of the motion.

## **2.0 ADOPTION OF MINUTES**

### **2.1 Adoption of the Minutes of April 7, 2010**

Committee members asked for the following amendments to the April 7, 2010 minutes:

- Heritage Planner will incorporate the comments from the Commission into the HRA policy document and bring the revised version back to the Commission.
- Item 4.3 – add “concern about moving the house.”

#### **MOVED and SECONDED**

*THAT the amended minutes of the Community Heritage Commission meeting held on April 7, 2010 be received and adopted.*

**CARRIED.**

All members of the Commission present voted in favour of the motion.

## **3.0 PRESENTATIONS**

### **3.1 Commission Orientation (Judi Turner, Assistant City Clerk)**

Assistant City Clerk Judi Turner reviewed the Community Heritage Commission Bylaw No. 6423, 1997, Rules of Conduct: Advisory Committees & Bodies of Council, various Community Charter Extracts, the Council Procedure Bylaw No. 6910, 2004 in order to clarify committee/commission procedures and to encourage open and transparent government. Specifically, the cited legislation establishes requirements for meetings including:

- Requirement to develop and publish an annual schedule of meetings
- Chair’s privilege to call additional meetings or cancel meetings
- Requirement for notice of meetings to be provided to members
- Requirement to post notice of a meeting
- Chair or designate to preside at meetings
- Requirement for City to establish Procedure Bylaw which governs functioning of Council and committees/commissions
- Membership and staff designations – appointed by Council
- Requirement for creating minutes of meetings by appointed secretary; submission of minutes to Council
- Requirement for minutes to be open for public inspection
- Recommendations from committees/commissions to Council for ratification – act only through Council
- Member opposition – recorded in minutes

- Mandate set by Council; advisory to Council; not independent; democratic process; work toward consensus, inclusiveness, cooperation; not adversarial to Council; not a forum for community activism; open and transparent
- Meetings are open to public; may conduct Closed meeting if called in accordance with Community Charter provisions
- No business conducted in absence of quorum
- Requirements for staff to provide expertise, resources, and recommendations to committees/commissions and to Council despite that they may disagree with committee/commission position
- Complaints/concerns to be directed to Chair/elected member.

### **3.2 107/109 Agnes Street, Heritage Revitalization Agreement – Revised Parking Layout (Mark Dykstra)**

Bev Grieve, Manager of Planning, reported an application has been received to revise the parking lot layout, relocating a parking space from the rear of the building to the front of the building for entrance off Agnes Street. The parking plan will need to go to the Engineering Department for approval.

#### **Questions from the Commission:** *(Response in italics)*

- What will be the paving surface? *It will be pavers.*
- What is the status of the adjacent house? *The applicant will begin construction on the adjacent house upon sale of this property.*

#### **Comments from the Commission:**

- No issue with parking will support this application

#### **MOVED and SECONDED**

*THAT the application for 107/109 Agnes Street to move a parking space from the rear to the front on Agnes Street be supported.*

**CARRIED.**

All members of the Commission present voted in favour of the motion.

### **3.3 509 St. George Street, Honour House (Walter Francl, Architect)**

Bev Grieve, distributed On-Table a May 5, 2010 staff report from Lisa Spitale, Director of Development Services, providing information regarding the Honour House Project.

Larry Kerr, Director of Honour House, introduced the team who will be working on this project. Robert Lemon reviewed the proposed plans noting the intent is to rehabilitate, and restore where possible, the exterior, the windows, retain the portico, retain the configuration. Four dormers will be added to the front of the building as well as, an addition at the back of the building to accommodate an elevator and staircase. Most of the project will be done by donation of labour and materials.

Tiphaine Maisonneuve-LeBrec explained the interior layout for the kitchen, common area, and dining room on the ground floor. The stairway, balustrade and fireplace will be retained. An elevator will be installed for accessibility to the upper floor.

**Questions from the Commission:** *(Response in italics)*

- What material will be used for the windows? *It is hoped there will be a donation of wood framed windows.*
- What is the thought process for elevator and staircase? *The elevator will offer mobility for those unable to use the staircase.*
- Will interior remain the same? *The intent is to keep the interior as close to original as possible.*

**Comments from the Commission:**

- Like the restoration;
- Rehabilitation seems to be much different than original;
- Dormers fit style, good addition;
- Question roundness of dormers, seem Victorian rather than contemporary.

**MOVED and SECONDED**

*THAT the application for Honour House Project at 509 St. George Street be supported as presented.*

**CARRIED.**

All members of the Commission present voted in favour of the motion.

Open House at Honour House is scheduled for Saturday, May 8, 2010 at 10:00 a.m.

**3.4 101 Third Street, Urban Academy (Eric Pattison, Architect)**

Jim Hurst, Senior Planning Analyst reported this property is on the Heritage Register. The original rezoning approved the school occupancy for 150 students, however, the fourth floor could not be occupied until a second fire exit was added (and enrollment did not warrant it at that time).

The scope of the project is to construct two new roof dormers to accommodate new two classrooms and to erect a decorative metal exterior fire escape stair, both to the rear of the building. The current parking layout will not be affected. No additional area is being created as the current "attic" was included in the FSR calculations.

Eric Pattison, Architect, reviewed the application noting the location of a new fire escape on the south elevation of the house. Two dormers will be added to allow space for a classroom and the dormers will have a flat roof.

**Questions from the Commission:** *(Response in italics)*

- When did this become the Urban Academy? *2008*
- What grade does the Academy accommodate? *The Academy currently goes through Grade 10 with the intent to go eventually go through Grade 12.*
- Are the students local students? *The majority of students are local.*

**Comments from the Commission:**

- Suggest removing vinyl siding sooner rather than later;

**MOVED and SECONDED**

*THAT the application to allow for two new classrooms and a new fire escape for Urban Academy at 101 Third Street be supported.*

**CARRIED.**

All members of the Commission present voted in favour of the motion.

**3.5 530 Columbia Street, Burr Theatre – Façade (Eric Pattison, Architect)**

Barry Waitt, Senior Planner, distributed an On-Table report and reviewed the application for Special Development Permit 174 and Heritage Alteration Permit for the Burr Theatre Façade Improvement. Mr. Waitt noted the role of arts is seen as an integral component to the revitalization of Columbia Street.

Eric Pattison, architect, presented the history of the building and the façade improvements.

**Questions from the Commission: (Response in italics)**

- Why did you choose to maintain the Burr Theatre name over Columbia Theatre? *The building has been associated with Raymond Burr Theatre for the past 20 years so it seems appropriate.*

**MOVED and SECONDED**

*THAT the application for Special Development Permit No. 174 and Heritage Alteration Permit for Burr Theatre at 530 Columbia Street- Façade Improvement be supported.*

**CARRIED.**

All members of the Commission present voted in favour of the motion.

**3.6 716 Columbia Street, Occidental Hotel – Façade (Eric Pattison, Architect)**

Barry Waitt, Senior Planner, distributed an On-Table report and reviewed the Special Development Permit for the Occidental Hotel to permit revitalization of the building, converting the top three floors into seven loft style residential units and a façade improvement.

Eric Pattison, Architect, reviewed the Columbia Street elevation, the materials, signage and façade improvements.

**Questions from the Commission: (Response in italics)**

- Will the windows be new? *The windows will be rebuilt.*
- How many units? *There will be seven units.*
- Is there any other way to attach the canopy? *The rods are replicated from the original design.*

- Are there any interesting features on the inside that will be preserved? *There is a nice stairway that will be preserved*

**Comments from the Commission:**

- Consider a motif with pendant.

**MOVED and SECONDED**

*THAT the application for the Special Development Permit No. 173 for the Occidental Hotel (formerly Commercial Hotel) at 716 Columbia Street – Façade Improvement be supported.*

**CARRIED.**

All members of the Commission present voted in favour of the motion.

**4.0 UNFINISHED BUSINESS**

**4.1 Heritage Commission Networking Workshop – creation of subcommittee**

Kathleen Stevens, Planning Assistant, reported Heritage BC has awarded a grant in the amount of \$1,000 and the City has offered up to \$2,000 for the purpose of hosting the Heritage Commission Networking Workshop.

**MOVED and SECONDED**

*THAT the following Commission members be appointed to a subcommittee to prepare for hosting the Heritage Commission Networking Workshop:*

- *Councillor McEvoy;*
- *Gavin Hainsworth;*
- *Kathleen Langstroth; and*
- *Jeanette La Pointe.*

**CARRIED.**

All members of the Commission present voted in favour of the motion.

**5.0 NEW BUSINESS**

**5.1 Demolition Permits – review by sub-committee Chair of the following:**

- **1931 Eighth Avenue** – Built 1945, not listed on Heritage Resource Inventory or Heritage Register, not protected.
- **419 Eighth Street** – Built 1925, not listed on Heritage Resource Inventory or Heritage Register, not protected.
- **423 Eighth Street** – Built 1911, listed on Heritage Resource Inventory and Heritage Register, not protected.
- **1317-1319 Nanaimo Street** – Both built 1927, not listed on Heritage Resource Inventory or Heritage Register, not protected.

- **508 Fader Street** – Built 1931, not listed on Heritage Resource Inventory or Heritage Register, not protected.

Due to the late submission, it was determined 817 Ewen Avenue would not be added to the agenda.

The Commission offered no comments on the above demolitions.

PROCEDURAL NOTE: The Chair moved to Item 5.3.

### **5.3 Centre Block Tower**

Gavin Hainsworth commended Council for their action to retain the Centre Block Tower.

### **5.4 Friends of the Museum**

Gavin invited Commission members to attend the next Friends of the Museum meeting.

### **5.5 Heritage Revitalization Agreements Policy**

Kathleen Stevens reported that the Heritage Planner is working on the policy and it will be forthcoming.

## **6.0 REPORTS AND INFORMATION**

### **6.1 Heritage BC Awards**

- Boiler House (215 Francis Way) – Award of Honour
- Howay Cottage (500 Fourth Avenue) – Recognition Certificate

Kathleen Stevens presented On-Table the Boiler House and the Howay Cottage Nomination Information that was sent in for the BC Heritage Awards.

### **6.2 New Westminster Historical Society Newsletter, No. 359, April 2010**

### **6.3 Renovation Awards**

### **6.4 Through Local History We Remember, We Honour, We Give Thanks – The Hainsworths - On Table distribution.**

### **MOVED and SECONDED**

*THAT the above reports be received for information.*

**CARRIED.**

All members of the Commission present voted in favour of the motion.

**7.0 CORRESPONDENCE**

There was no correspondence.

**5.0 NEW BUSINESS CONTINUED**

**5.2 Heritage BC – Election of Directors 2010**

Kathleen Stevens asked the Commission if they wished to vote on the nominations for Election of Heritage BC Board of Directors for 2010.

**MOVED and SECONDED**

*THAT Larry Foster from Kelowna and Zlatan Jankovic from Vancouver be supported as the nominees for the two positions on the Board of Directors of Heritage BC that will be vacant as of the close of the 2010 Annual General Meeting on June 4, 2010.*

**CARRIED.**

All members of the Commission present voted in favour of the motion.

**8.0 NEXT MEETING**

**Wednesday, June 9, 2010, 6:00p.m., Committee Room No. 2**

**9.0 ADJOURNMENT**

**ON MOTION**, the meeting adjourned at 8:23 p.m.

  
Councillor Jaimie McEvoy  
Chair

  
Donna Martin  
Committee Clerk