New Westminster

Erosion & Sediment Control (ESC) Submission Form

for development other than Single Detached/Duplex Residential

Part 1: LOT OWNER / DEVELOPER	
Name:	Address:
Telephone:	
Part 2: CONTRACTOR	
Name:	Address:
Telephone:	
Part 3: EROSION & SEDIMENT CONTROL SUPERVISOR	
Name:	Address:
Telephone:	

Part 4: LOT WHERE CONSTRUCTION WILL OCCUR

Address _____ _____

Size of Lot _____

Project Start Date
(DD/MM/YYYY)____/____/____

Legal
Description:_____

Parcel (PID): _____

Expected Completion Date
(DD/MM/YYYY)____/____/____

**** Boxes must be checked before submission ****

☐ ESC Plan is attached which conforms to the City's drafting standards and includes the minimum requirements as set out on the reverse (page 2) of this application	☐ Confirmation of commitment by ESC Supervisor (form is attached and signed)	☐ Non-refundable administration fee (4% of total cost of ESC Facilities identified)	☐ Security deposit paid as per Works & Services Agreement (i.e., 120% of total ESC cost)

I hereby declare that the above information is correct and true as well as all information provided on the ESC Plan attached and submitted herewith. I guarantee to construct the ESC Facilities in accordance with the ESC Plan. I am aware of the provisions of the Erosion and Sediment Control Bylaw, No. 7754, 2016, and I will abide by all applicable provisions of said Bylaw.

Dated: _____ Signature of Lot Owner/Developer_____

Office Use Only
Issued by the City on _____ by _____Permit No. _____

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Development Other Than Single Detached / Duplex Residential

The ESC Plan must be prepared, signed, and sealed, by a Qualified Professional, and reviewed and signed by the appointed ESC Supervisor. The ESC Plan must conform to the City New Westminster's drafting standards and must include, at a minimum, the following information:

(a) A multi-stage plan which shows the measures for erosion and sediment control during clearing and grubbing, soil deposit, excavation, the installation of services, the building construction and the final grading and landscaping

(b) The designed sediment discharge limit as specified under Section 3 of *Erosion and Sediment Control Bylaw, No. 7754, 2016;*

(c) Pond deactivation methodology; (if required);

(d) Property line(s) and other legal description of the subject property or properties;

(e) Location(s) of any existing underground services and utilities, as well as any proposed connections to existing services from the site;

(f) Location(s) of any existing drainage infrastructure and the proposed measures to protect it;

(g) Existing and proposed contours and relevant spot elevations;

(h) Proposed site access locations with gravel access pad or approved equal;

(i) Gravel pad and wheel wash facilities, (if required);

(j) Proposed ESC Facilities to be implemented on site, which shall include source controls as the primary method of ESC;

(k) Drainage swales and other erosion control measures

(l) Proposed methods to restore disturbed areas following the completion of construction; and

(m) A detailed cost estimate for all proposed ESC Facilities.

All ESC Facilities must be designed in accordance with the 1993 edition or latest addition of the document entitled "*Land Development Guidelines for the Protection of Aquatic Habitat*", co-published by the Ministry of Environment, Lands and Parks and the Department of Fisheries and Oceans Canada, as amended, and best management practices as approved by the Director of Engineering, to limit the amount of Sediment and Sediment-Laden Water discharged into the Drainage System.

The City of New Westminster is committed to protection your privacy. This information is collected by the City under section 26(c) of the *Freedom of Information and Protection of Privacy Act* and will be used for the purpose of administering and processing your Erosion & Sediment Control Submission Form. Should you have any questions about the collection or use of your personal information, please contact the FOI and Privacy Coordinator, 511 Royal Avenue, New Westminster, V3L 1H9, 604-527-4523, privacy@newwestcity.ca.

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