CORPORATION OF THE CITY OF NEW WESTMINSTER

PARKS & RECREATION FEES BYLAW NO. 6673, 2001

(Adopted July 9, 2001)

This is a consolidation of the bylaws listed below. The amendment bylaws have been combined with the original bylaw for convenience only. This consolidation is not a legal document. Certified copies of the original bylaws should be consulted for all interpretations and applications of the bylaws on this subject.

Amendment Bylaw	Amends	Adopted	Effective
6752, 2002	Schedule A	July 15, 2002	September 1, 2002
6928, 2004	Schedule A	July 12, 2004	September 1, 2004
7010, 2005	Schedule A	May 16, 2005	September 1, 2005
7099, 2006	Schedule A	May 29, 2006	September 1, 2006
7149, 2007	Schedule A	Mar 26, 2007	September 1, 2007
7223, 2008	Schedule A	Apr. 7, 2008	September 1, 2008
7313, 2009	Schedule A	Jun. 1, 2009	September 1, 2009
7403, 2010	Schedule A	Aug. 30, 2010	July 1, 2010
7516, 2012	Schedule A	May 28, 2012	September 1, 2012
7629, 2013	Schedule A	Nov. 4, 2013	January 1, 2014
7792, 2015	Schedule A	Nov. 16, 2015	January 1, 2016
7865, 2016	Schedule A	Oct. 17, 2016	January 1, 2017
7955, 2017	Schedule A	Oct. 30, 2017	February 6, 2018
8066, 2018	Schedule A	Dec. 10, 2018	January 1, 2019
8137, 2019	Schedule A	Aug. 26, 2019	January 1, 2020
8212, 2020	Schedule A	Sep. 14, 2020	January 1, 2021
8267, 2021	Schedule A	June 28, 2021	January 1, 2022
8319, 2022	Schedule A	March 7, 2022	March 7, 2022
8343, 2022	Att A	June 27, 2022	January 1, 2023
8405, 2023	Att A	August 28, 2023	January 1, 2024
8465, 2024		August 26, 2024	January 1, 2025

The bylaw numbers highlighted in this consolidation refer to the bylaws that amended the principal Bylaw No. 6673, 2001. The number of any amending bylaw that has been repealed is not referred to in this consolidation.

Obtainable from the Legislative Services Department

CONSOLIDATED FOR CONVENIENCE ONLY
(September 9, 2024)

CORPORATION OF THE CITY OF NEW WESTMINSTER

BYLAW NO. 6673, 2001

(A Bylaw to impose Fees and Charges for Parks & Recreation Department Services)

WHEREAS Council is authorized by the *Local Government Act* to establish and operate any service that the council considers necessary for all or part of the City;

AND WHEREAS Council has established and operates the City of New Westminster Parks & Recreation Department;

AND WHEREAS Council may impose a fee or charge payable in respect of all or part of a service of the City;

NOW THEREFORE, the Council of the Corporation of the City of New Westminster, in open meeting assembled, ENACTS AS FOLLOWS:

1. CITATION

   This Bylaw may be cited for all purposes as “Parks & Recreation Fees Bylaw No. 6673, 2001”.

2. FEE FOR USE

   Every person using any service of the City of New Westminster Parks & Recreation Department listed in the FEES AND CHARGES MANUAL attached as Schedule “A” and forming part of this Bylaw including, without limitation, rental or use of facilities or equipment or obtaining any service, shall pay the fee or charge for that rental, use or service which is set forth in Schedule “A” and which is hereby imposed in accordance with the applicable conditions, definitions, comments, notes and requirements set for in Schedule “A” relating to such fee or charge.

3. This Bylaw comes into force and effect on September 1, 2007.

Bylaw Amendment No. 8465, 2024 - ATTACHMENT "A"
Schedule "A" to Parks and Recreation Fees Bylaw No. 6673, 2001

NEW WESTMINSTER PARKS AND RECREATION

FEES MANUAL

Effective January 1, 2025

Parks and Recreation Administration 511 Royal Avenue	604.527.4567
Century House 620 Eighth Street	604.519.1066
Moody Park Arena 701 Eighth Avenue	604.525.5301
Hume Park Outdoor Pool 525 Kelly Street	604.777.5100
Moody Park Outdoor Pool 701 Tenth Avenue	604.777.5100
New Westminster Youth Centre 620 Eighth Street	604.515.3801
təməsewtxʷ Aquatic and Community Centre 65 East Sixth Ave	604.777.5100
Queensborough Community Centre 920 Ewen Avenue	604.525.7388
Queen's Park Arena 51 Third Avenue	604.777.5111
Queen's Park Sportsplex 51 Third Avenue	604.777.5121
active@newwestcity.ca	www.newwestcity.ca

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INDOOR SPACE RENTAL FEES

All Fees are subject to applicable taxes; per hour fee, unless otherwise noted rental rates do not include staffing or other additional costs. Insurance with the City of New Westminster listed as co-insured for 5 million liability is required with all rental bookings. Starting June 1, 2024, the City of New Westminster will provide insurance add-on options for rental contracts.

*Note – For NW Youth Groups – for all rental categories, if the sole purpose of the room booking is for a meeting, a $0 fee will be applied to a maximum of 1 per month. All other purposes will incur the rates reflected below.

**Note – Extra Fee's as noted in the "Extra Fees – Rental staff, service or equipment charges" will be added to bookings in addition to the room rental rate for events that result in extra set-up, take-down, cleaning, specialty equipment requests etc. These fees will be established in conjunction with the booking clerk and be based on the nature of the room booking i.e. meeting, activity or social.

Rooms – up to 25 people

təməsew̓txʷ Aquatic and Community Centre – Meeting room 1A, Meeting room 2A**,** Multipurpose 1D, Multipurpose 2A, Multipurpose 2B, Music room
Queens Park Arena – Meeting room1 (Power Play Room), Meeting room 2 (Rose Garden Board room)
Queensborough Community Centre – Meeting room 1 (Channel Room), Meeting room 2 (Sampson Room)
Century House – Multipurpose 2A (Arbutus Room), Multipurpose 2B (Birch Room), Multipurpose 2C (Cedar Room)

	2025 Base
NW Youth Groups	$10.48*
Non-Profit & Individuals	$14.76
Business	$41.90

Rooms – up to 75 people

təməsew̓txʷ Aquatic and Community Centre – Multipurpose 1A, Multipurpose 1B, Multipurpose 1C, Fitness Studio 2A, Fitness Studio 2B, Multipurpose 2A/2B
Queens Park Arena –Multipurpose 2 (Breakaway Room)
Century House – Multipurpose 2A/2B (Arbutus/Birch Room), Multipurpose 2B/2C (Birch/Cedar Room), Multipurpose 2A/2B/2C (Arbutus/Birch/Cedar Room), Multipurpose 3 (Spruce Room), Multipurpose 4 (Oak room),
Queensborough Community Centre – Multipurpose 1A (Poplar Room), Multipurpose 1B (Island Room), Multipurpose 2A (Port Room), Multipurpose 2B (Royal Room), Multipurpose 3 (Wreck Room), Multipurpose 4 (Child Care Room)

	2025 Base
NW Youth Groups	$14.76*
Non-Profit & Individuals	$20.71
Business	$58.81

Rooms – up to 125 people

təməsew̓txʷ Aquatic and Community Centre – Multipurpose 1 A/B, Fitness Studio 2C
Queensborough Community Centre – Multipurpose 1A/1B (Poplar/Island Room), Multipurpose 2A/2B (Port/Royal Room), Multipurpose 3, Multipurpose 4
Century House –Multipurpose 1A (Douglas Room), Multipurpose 1B (Fir Room)
Centennial Lodge – Weekly program rental, Monday – Thursday only (Not for Special Events)

	2025 Base
NW Youth Groups	$22.86*
Non-Profit & Individuals	$31.90
Business	$90.95

Rooms/Small Gymnasium – up to 350 people

təməsew̓txʷ Aquatic and Community Centre – Small Gym, Lobby (Events)
Queensborough Community Centre – Small Gym (Fraser/River Room)
Century House –Multipurpose 1A/1B (Douglas/Fir Room)

	2025 Base
NW Youth Groups	$40.71*
Non-Profit & Individuals	$57.14
Business	$162.14

Large Gymnasium/Event Space – up to 500 people

təməsew̓txʷ Aquatic and Community Centre – Large Gym, Outdoor Plaza
Queen's Park Sportsplex – Large gym

	2025 Base
NW Youth Groups	$50.48*
Non-Profit & Individuals	$70.48
Business	$201.19

Centennial Lodge – Up to 110 people Special Event – includes kitchen, fireplace, podium, PA

Centennial Lodge – Stand-alone Multipurpose event space and Kitchen
Note – Event bookings on Friday, Saturday, Sunday and Holidays incur a minimum 8 hour booking
Note – Weekday events (M-Th excluding holidays) – event bookings incur a minimum 4 hour booking
Note – Less than required minimum bookings as noted above, may be requested within 90 days of event. Subject to availability.

	2025 Base
All Users	$135.00

OTHER INDOOR SPACE FEES

Arena Ice Rentals			
User	**Time**	**Days**	**Hourly Fee**
All	12:00am-6:00am 12:00am-8:00am	Weekdays Weekends	$73.81 + GST = $77.50
All – Public Prime Time	6:00pm–12:00am	Weekdays	$326.40 + GST = $343.00
	8:00am–12:00am	Weekends & Stat Holidays	
All – Public Non-Prime Time	6:00am–6:00pm	Weekdays	$163.57 + GST = $171.75
	6:00am–12:00am	July & August Weekends	
All – Short Notice Prime Time* (50% of prime time fee)	See Public Prime Time		$163.57 + GST = $171.75
All – Short Notice Non-Prime Time* (50% of non-prime time fee)	See Public Non-Prime Time		$81.79 + GST = $85.88
NW Minor Sports – Prime	See Public Prime Time		$97.80 + GST = $102.69*
NW Minor Sports – Non-Prime Time	See Public Non-Prime Time		$49.07 + GST = $51.52*
NWSS Hockey Academy (75% of non-prime time fee)	9:00am–3:00pm	Weekdays	$122.68 + GST = $128.81
Rentals Charging Admission	Applicable Ice charge or 15% of gross admission revenue (whichever is greater)		
Non-prime weekday single event bookings (September-June)			
1-30 skaters	9:00am–3:00pm	Max 2 hours Max 60 people	$85.71 + GST = $90.00
31-60 skaters	9:00am–3:00pm	Limited availability. Only available outside of public skate and lesson times. Includes skate rentals	$171.43 + GST = $180.00

* The short notice booking criteria is that the discounted fee is only available within 72 hours prior to ice rental time

Arena Dry Floor Rentals			
User	**Time**	**Days**	**Hourly Fee**
All Non-business groups and individuals – Prime Time	3:00pm–12:00am	Weekdays	$107.86 + GST = $113.25
	6:00am–12:00am	Weekends & Stat Holidays	
All Non-business groups and individuals – Non-Prime Time	6:00am–3:00pm	Weekdays	$54.00 + GST = $56.70
Business and professional groups	All hours	Any day	$196.18 + GST = $206.00
New Westminster Minor & Junior B2 & B3 Lacrosse	During operating hours	Any day	$32.38 + GST = $34.00
New Westminster Junior A or B1		Any day	$86.19 + GST = $90.50
New Westminster Senior A, B, C or Masters Lacrosse		Any day	$107.86 + GST = $113.25
New Westminster Minor Sports – Ball Hockey		Any day	$32.38 + GST = $34.00
Multi Day Rental Flat Fee		Any Day	Charge of 8 hours max/day at the associated rate
Rentals Charging Admission			Applicable Ice charge or 15% of gross admission revenue (whichever is greater)

təməsew̓txʷ Aquatic and Community Centre – Indoor Pool Rentals		
User	**Days and Times**	**Hourly Fee**
NW Youth – 1 x 25m lane	All days and times	$13.33 + GST = $14.00
Non-profit – 1 x 25m	All days and times	$20.00 + GST = $21.00
Business – 1 x 25m	All days and times	$33.33 + GST = $35.00
NW Youth – 1 x 50m lane	All days and times	$26.66 + GST = $28.00
Non-profit – 1 x 50m	All days and times	$40.00 + GST = $42.00
Business – 1 x 50m	All days and times	$66.66 + GST = $70.00
Business – Leisure Pool	Pending availability	$232.75 + GST =$245.00
All – Short Notice Prime Time***	Within 72 hours of booking	(50% of applicable prime time fee)
NW Youth - Swim meet	All days and times	$213.33 + GST = $224.00
Non-Profit - Swim meet	All days and times	$320.00 + GST = $336.00

Non-prime weekday single event bookings (September-June) Indoor			
1 – 30 swimmers	9:00am-3:00pm	Max 2 hours Max 150 people Limited availability. Rentals are only available outside of public swim and lesson times.	$85.71 + GST = $90.00
31 – 60 swimmers	9:00am-3:00pm		$171.43 + GST = $180.00
61 – 90 swimmers	9:00am-3:00pm		$257.14 + GST = $270.00
91-120 swimmers	9:00am-3:00pm		$342.86 + GST = $360.00
121 - 150	9:00am-3:00pm		$428.57 + GST = $450.00

Extra fee: Aquatic staff rental charge may apply to your rental based on time and number of participants.

RENTAL BOOKING EXTRA FEES - RENTAL STAFF, SERVICE OR EQUIPMENT CHARGES *Due to the nature of each rental, extra fees may be incurred. Booking clerks will determine rental needs through a series of rental inquiry questions.		
Item	**Location**	**Fee**
Food Service	All facilities	By quote
Entandem	All facilities – for events using music	By quote
Specialty Equipment - i.e. projector, screen, etc.	All facilities	As required, by quote
Judo Mat Rental	TACC	$10.95/ hour + GST = $11.50
Sporting equipment – i.e. Sport supplies, score clock etc.	Various facilities	By quote
Kitchen	Queensborough Community Centre, TACC	$140.71 + GST = $147.75
Stage – use (no delivery)	All facilities	$150/use (Pick –up, set-up and delivery provided by user)
Rose Garden Staff and Chairs	Rose Garden	$158.93 + PST + GST = $178.00 / two hours
Recreational Staff Rental charge (indoor and aquatics)	All Recreation facilities	$47.38 + GST = $49.75 / hour / staff member
Parks Staff Rental Charge (outdoor)	All outdoor parks	$79.05 + GST = $83.00 / hour / staff member
Arena – Staff and Toys	Moody Park Arena	$54.76 + GST = $57.50 / hour / staff member
Skate Sharpening – single	Moody Park Arena	$5.36 + GST & PST = $6.00
Skate Sharpening – 10 (20% discount)	Moody Park Arena	$42.86 + GST & PST = $48.00
Skate Rental - single	Moody Park Arena	$2.68 + GST + PST = $3.00
Skate Rental – 10x (20% discount)	Moody Park Arena	$21.43 + GST + PST = $24.00
Corker Rental*	Moody Park Arena	$2.01 + GST & PST = $2.25
Additional Garbage or Recycling Bins	All facilities	$35.24 + GST = $37.00 / bin drop off or disposal
Additional Washroom Cleaning Services	All facilities	$165.95 + GST = $174.25 / event / washroom / day
Electricity Supply	All outdoor facilities	$30.48 + GST = $32.00 / event location / day
Water Supply	All outdoor facilities	By Quote
Permit - Special Occasion or Liquor Permit	All facilities	$98.10 + GST = $103.00 / event / location / day
Permit - Sale of Goods, Services or Food	All facilities	$54.29 + GST = $57.00 / day / vendor station

* Parents participating in Caregiver participation lessons are entitled to free corkers

OUTDOOR SPACE RENTAL FEES

Moody Park Outdoor Pool and Hume Park Outdoor Pool			
Use	**User**	**Time**	**Hourly Fee***
1 – 30 swimmers	All	Limited availability. Rentals are only available outside of public swim and lesson times. Extra fees apply for lifeguard staff.	$85.71 + GST = $90.00
31 – 50 swimmers	All		$142.86 + GST = $150.00
51– 90 swimmers	All		$257.14 + GST = $270.00
91 - 120	All		$342.86 + GST = $360.00
Lane Rental	NFP Groups		$10.00 + GST = $10.50/per Lane/per hour
Grimston Wading Pool - Non-prime weekday single event bookings (June-July long weekend)			
1-45 swimmers	Schools Only 9:00am-3:00pm	1.5 hour extra charge for pool fill and 1.5 hours for drain	$0 rental fee. See extra fees chart for staffing cost.

Outdoor Stages & Pavilions	
Outdoor Stages & Pavilions, All Users	$26.19 + GST = $27.50/hour

Queen's Park Rose Garden
$129.83 + GST = $136.33 / 2 hours Basic Booking – Space Only

Picnic Shelters					
Large Lower Hume Park (Seats 96, two wheelchair accessible) Queens Park 1 (Seats 112, two wheelchair accessible)		Medium Old Schoolhouse Park (Seats 48) Port Royal Park (Seats 64) Ryall Park (Seats 56)		Small Queens Park 2 (Seats)	
Prime Time	Non-Prime Time	Prime Time	Non-Prime Time	Prime Time	Non-Prime Time
$ 149.52+ GST = $157.00	$ 74.76 + GST = $ 78.50	$ 116.19 + GST = $ 122.00	$ 58.09 + GST = $ 61.00	$ 87.62+ GST = $ 92.00	$ 43.81 + GST = $ 46.00
Fee is for a 5-hour booking between 10:00 am – 3:00 pm or 4:00 – 9:00 pm Prime Time is weekends and statutory holidays.					

Public Spaces, Plazas & Events	
User	All public plazas and open spaces.
Non-Profit & Individual (New Westminster Group)	$57.14 + GST = $60.00 / use / day
Non-Profit & Individual (Non-New Westminster Group)	$114.28 + GST = $120.00 / use / day
Business	$238.10 + GST = $250.00 / use / day
All ticketed and gated events and activities	Applicable fees above plus 15% of gross gate revenue plus GST

OTHER SPACE FEES

Sports Fields				
User	- A users deposit is required, 20% of contract total prior to the group's first booking, and is held until end of season reconciliation with the final invoice. - Prime Time is 5:00 pm to 12:00 am on weekdays, 7:00 am to 12:00 am on weekends and statutory holidays. Non-prime time is 7:00 am to 5:00 pm on non-statutory holiday weekdays. - Minor or Youth is 18 years and under. Senior is 65+ years.			
	Artificial Turf Fields		**Grass Fields**	
	Prime Time	Non-prime Time	Prime Time	Non-prime Time
New Westminster Minor & Senior Sports Groups (60%+ residency required)	$26.67 + GST = $28.00/ hour	$13.33 + GST = $ 14.00 / hour	no charge No show fee $10 per hour.	
All Non-business groups & Individuals (all user ages)	$50.48 + GST = $53.00/ hour	$25.24+ GST = $26.50 / hour	$13.33 + GST = $14.00 / hour	$7.14 + GST = $ 7.50 / hour
Business & professional groups	$98.10 + GST = $103.00 / hour	$49.05+ GST = $51.50/ hour	$ 26.67 + GST = $ 28.00 / hour	$ 13.33 + GST = $ 14.00 / hour
	Queen's Park Stadium			
	Prime Time	Non-prime Time		
New Westminster Minor & Senior groups (60%+ residency required)	no charge No show fee $30 per hour.			
All Non-business groups & Individuals (all user ages)	$50.48 + GST = $53.00 / hour	$25.24 + GST = $26.50 / hour		
Business & professional groups	$98.10+ GST = $103.00 / hour	$49.05 = GST = $51.50 / hour		
Tournament Fee (outdoor)	Applicable Sports Field fees plus Public Spaces, Plazas & Events fee			
Ticketed Events	Applicable Sports Field fees plus 15% of gross gate revenue, plus GST			
Light Fee	$11.43 + GST = $12.00 / hour / all users			
Change room with Booked Field	$12.38 + GST = $13.00/ change room (Hume Park Only) $25.00 + GST = $26.25 / change room			

Outdoor Sports Court & Track	
User	**Lacrosse Box, Tennis, Basketball & Sand Volleyball Courts & Mercer Track** Permit holders have priority over drop-in users
New Westminster Minor & Senior groups (60%+ residency required)	no charge
All Non-business groups & Individuals Users	$6.67+ GST = $7.00 / court, lane or jump area / hour $119.05 + GST = $125.00 for bookings over 4 hours / court, track or jump area / day
Business & professional groups	$14.28 + GST = $15.00 / court, lane or jump area / hour $238.10 + GST = $250.00 for bookings over 4 hours / court, track or jump area / day
Tournament Fee (outdoor)	Applicable Sports Court & Track fees plus Public Spaces, Plazas & Events fee
Ticketed Events	Applicable Sports Field fees plus 15% of gross gate revenue, plus GST

REGISTERED PROGRAMS FEE CRITERIA

Registered program fees are developed through a formula using the following fee criterion:

- Instructor salary & benefits including prep/wrap/training time (CUPE or Contractors)
- Instructor
- Supplies (toys, art materials, food, progress cards, etc. – program consumables)
- Transportation & other costs (as applicable)
- Third party costs (i.e. non New Westminster fees associated to the program delivery)
- Equipment (non-consumable materials with < 1 year lifespan – i.e. soccer balls)
- Bank charges (cost recovery)
- Space or room costs
- Number of registered participants maximum (i.e. class size)
- Minimum number of registered participants
- Costs associated to public safety (i.e. Covid-19)
- Administration, sales and inflationary costs

As such registered program fees are subject to fee changes throughout the term of the fees and charges bylaw amendment.

<table>
<tr><th colspan="4">Private Lessons</th></tr>
<tr><th>Duration</th><th>Service</th><th>Child Fee
(< 16 years)</th><th>Adult Fee (16+ years)</th></tr>
<tr><td>30 minutes</td><td>Aquatics, Gymnastics, Trampoline, Tennis, Skateboarding or Skating</td><td>$34.00</td><td>$34.29 + GST = $36.00</td></tr>
<tr><td>45 minutes</td><td>Aquatics, Gymnastics, Trampoline, Tennis, Skateboarding or Skating</td><td>$51.00</td><td></td></tr>
<tr><td>Private
(1.5 hour)</td><td>Personal Training Assessment</td><td rowspan="9">n/a</td><td>$90.00 + GST = $94.50</td></tr>
<tr><td rowspan="4">Private
(1 hour)</td><td>Personal Training - 1x</td><td>$61.90 + GST = $65.00</td></tr>
<tr><td>Personal Training - 3x</td><td>$176.43 + GST = $185.25</td></tr>
<tr><td>Personal Training - 5x</td><td>$278.57 + GST = $292.50</td></tr>
<tr><td>Personal Training - 10x</td><td>$526.19 + GST = $552.50</td></tr>
<tr><td rowspan="4">Semi Private
(2-3 participants, 1 hour)</td><td>Personal Training - 1x</td><td>$81.67 + GST = $85.75</td></tr>
<tr><td>Personal Training - 3x</td><td>$232.86 + GST = $244.50</td></tr>
<tr><td>Personal Training - 5x</td><td>$367.62 + GST = $386.00</td></tr>
<tr><td>Personal Training - 10x</td><td>$694.29 + GST = $729.00</td></tr>
</table>

DROP IN FEES

User Admissions - Definitions	
Infant	(0-3 years)
Child	(4 – 12 years)
Family with Dependent's	A family consisting of 1 or 2 parents, grandparents or legal guardians with at least 1 dependent aged 18 years or younger (per person)
Youth	(13 – 18 years) – exception for Youth services only memberships (11 – 18 years)
Student	A person (regardless of age) who possess current and valid student identification from an accredited post-secondary institution as defined by the Province of British Columbia.
Adult	(19 – 64 years)
Senior	(65 – 74 years)
Super Senior	(75+ years)
Attendant	A person who supports a participant with a disability
Group rate	10+ participants. Subject to facility/program capacity. Drop in programs only. All attendee's must be in attendance when admission is paid for.

Active Admission & Active Pass Fees					
User	**Active 1 Visit**	**Active 10x Visit (20% Discount)**	**Active 30 (30% Discount)**	**Active 365 (Monthly EFT)**	**Active 365 (45% Discount)**
Under 4	Free	N/A	N/A	N/A	N/A
Child (4 – 12 years)	$3.75	$30.00	$33.75	$24.75	$297.00
Family with Dependent's	$3.75	$30.00	N/A	N/A	N/A
Youth (13 – 18 years)	$4.76 + GST = $5.00	$38.10 + GST = $40.00	$42.84 + GST = $45.00	$31.43 + GST = $33.00 per month	$377.14 + GST = $396.00
Student	$4.76 + GST = $5.00	$38.10 + GST = $40.00	$42.84 + GST = $45.00	$31.43 + GST = $33.00 per month	$377.14 + GST = $396.00
Adult (19 – 64 years)	$7.14 + GST = $7.50	$57.14 + GST = $60.00	$64.26 + GST = $67.50	$47.14 + GST = $49.50 per month	$565.71 + GST = $594.00
Senior (65 – 74 years)	$4.76 + GST = $5.00	$38.10 + GST = $40.00	$42.84 + GST = $45.00	$31.43 + GST = $33.00 per month	$377.14 + GST = $396.00
Super Senior (75+ years)	$3.57 + GST = $3.75	$28.57 + GST = $30.00	$32.62 + GST = $34.25	$23.57 + GST = $24.75 per month	$282.86 + GST = $297.00
Shower only and Try-it rate	$1.90 + GST = $2.00	N/A	N/A	N/A	N/A
Active admission fees give users access to eligible Department drop-in services. Some drop-in services are excluded based on the users age, service or membership requirements					
For caregiver participation programs (excluding skating and swimming), only one caregiver admission will be charged if other caregivers are not actively participating in the program.					
Attendant - Free, when attending to someone with a disability					
After-Tax admission fees will be rounded up to the nearest quarter ($0.25)					

Outdoor Pools		
User	**Location**	**Admission Fee**
Under 4	Moody Park Outdoor Pool & Hume Park Outdoor Pool	Free
All – Daily		$1.90 + GST = $2.00

Century House		
Fee Type	**Description**	**Annual Fee**
Century House Association Annual Membership	Requirement for participation in Century House Association sponsored activities	$23.81 + GST = $25.00 / year
Century House Association Annual Membership 90+	Requirement for participation in Century House Association sponsored activities	Free – Lifetime membership

*For Century House drop-in Fitness Centre rates see Active Admission & Active Pass Fees

Youth Centre		
Fee Type	**Description**	**Admission Fee**
Annual Membership	For 11 - 18 year old members	$20.00 + GST = $21.00 / year
Single Admission	Includes general youth drop-in services and associated programs	$0.95 + GST= $1.00
Single Admission	Special Event	$0.95 + GST= $1.00 (member) $1.90 + GST= $2.00 (non-member)
Sports Drop-In	Includes skates, swims, fitness centre, and out trips during scheduled youth events and events at youth centre	$1.90 + GST= $2.00

Childminding		
Newborn – 10 years	**Location**	**Admission Fee**
1 hour	təməsewtxʷ Aquatic and Community Centre	$6.00
10 hours (20% discount)		$48.00

*1 adult: 8 spots *0-18mos = 4 spots, 19-35mos = 2 spots, Over 3yrs = 1 spot

Miscellaneous		
Fee Type	**Location**	**Admission Fee**
Get Active Grade 5	Various	Free
Stay Active Grade 6	Various	Free

FILMING & OTHER FEES (subject to applicable tax) *Filming fees are subject to increases without notice for 2025.	
Fee Type	**Fee**
Permit License Fee	$300.00
Business License	$150.00
Damage /Performance Deposit	$500 - $10,000
Location Hold Fee	$1000 (non-refundable)
Street Occupancy	$225 per block/day based on 200 feet
Multiple Locations	$75.00
Multi Day Filming	$100 per additional day
Daily Inspection	$100.00
Meter Charges	$15.00 per meter /day – on top of street occupancy
Temporary No Parking Signage	$150.00 per block
Garbage Disposal	By Quote – Engineering Operations
Filming – City Hall Exterior	$5000.00
Filming – City Hall Interior	$5000.00
Filming – City Hall Prep/Wrap	$1500.00
Civic Facilities - Interior	$500.00 - $1000.00 or by quote
Civic Facilities Exterior	$500.00 - $1000.00 or by quote
Parking at Civic Facilities (parking lots)	$750.00 - $1000.00 / day
Fire Hydrant Access	$100 / hydrant / day
Municipal Services - City staff liaison	$ 75.00 / hour / plus overtime
Location liaison City staff – electrical call out, fire watch.	Variable – by quote
Fire Hydrant Use of Wet Down (permitted only if metro Vancouver water restrictions are below level III)	$250 per hydrant / day
Parking Infraction	$200.00 per infraction
Damage Deductions	Variable
Student Permit	Free (except city service requests)
Prep & Wrap days	By Quote or 50% of location fee
Permit Changes During Active Filming	$300.00
Re-Occurring Location	$250.00 (per occurrence)
Lunch Tent	$300.00
Moving Picture Car admin fee	$100.00
FX or Gun Use admin fee	$175.00
Curfew Extension	$250.00 per hour outside curfew
Drone Use admin fee	$500.00
City Staff – excluding Police	By quote
Police Officer – (4 hour minimum)	$143 + GST = 150.15 / hour (subject to change)
Use of Police Vehicle	By quote
Police Admin Fee	15%
Fire Services Equipment and Staff	By quote
Fire Inspector	By Quote
Fire Inspector – FX, safety plan & consulting	$100.00 / hour
Fire Services Administration	10%
Administration (charged on total film fees)	20%
Fraser Cemetery – Prep & Wrap	$1000.00 per day
Fraser Cemetery - Filming Days	$2000.00
Fraser Cemetery – Staff (4 hour minimum)	$75.00 per hour for 4 hour minimum ; $100 per hour for overtime
Fraser Cemetery Facility Interior	$500.00
Equipment Use	By Quote
Fraser Cemetery Grave Side Props	$300.00
Park and Recreation Facilities	By Quote

Special Events	
Fee Type	**Fee**
Damage & Performance Deposit	$500.00 - $2,000.00
Police Officer	$143.00 + GST = 150.15 / hour (subject to change)
Engineering Operations Staff	By Quote
Waste Disposal	By Quote
Use of Civic Spaces	By Quote or prices set herein
Onsite Staff Liaison	Variable
Barricade Delivery & Removal	By Quote

Commercial Sales of Hanging Baskets to New Westminster Businesses or Organizations Only (installation & delivery not included)	
Hanging Basket Sale – 18”	$133.93 x GST + PST = $150.00

Miscellaneous Park Fees	
Park Memorial Donation (non-bench)	By Quote
Deluxe Memorial Bench Donation	$4,100.00
Lounger Memorial Bench Donation	$7,000.00
Plaque Replacement	$491.07 + GST + PST = $575.00
Off-Site Works & Services Tree Fee	$937.95 + GST & PST = $1050.50

RENTAL DEFINITIONS

NEW WESTMINSTER YOUTH GROUPS

Definition Youth Activity Group means a bona fide New Westminster based non-profit organization that delivers organized sports leagues, tournaments and recreation-based services to residents under 19 years of age. Youth activity groups require 60% participation membership from New Westminster residents and they must be open to all New Westminster youth.

NOT FOR PROFIT ORGANIZATION AND/OR INDIVIDUALS

Definition Community groups or associations with a society number or registered charitable organization number, or individuals, who do not stand to gain from the use of the space.

BUSINESS

Definition Private, Business or Commercial Groups means a private sector for-profit businesses or individuals undertaking for-profit activities.
Examples: Travel Agencies, Strata Council Meetings, Walmart, etc.

RENTAL INFORMATION, TERMS & CONDITIONS

1. The Department, through its Service Area Manager, determines the amount of time necessary to accommodate a booking request that considers group size, user group, room use, room set up, the user group's room use and room clean up time. All room rentals are subject to additional fees, as applicable, related to staffing, maintenance, custodial needs, equipment or furniture set up, etc.

2. All rates are based on regularly staffed hours at the facility. Exceptions will be reviewed on an individual basis.

3. Recreation Services and Facilities Managers will notify each other if user groups have been non-compliant with the rental contract and this may affect the user group's ability to rent Department spaces in the future.

4. Sport room rentals are listed under the individual facilities

5. The Department is required to collect Entandem Fees (i.e. music license fees) on applicable rental bookings (plus applicable sales tax) based on occupancy, music use and dancing.

6. Facility Allocation Policy - the Department uses its Facility Allocation Policy to determine user group's eligibility and priority with accessing spaces.

7. Performance, Security & Damage Deposits - A minimum deposit of $200.00 for socials and $500.00 for banquet rentals is required but depositions based on the rental may be larger based on the nature of the group and space use. Deposits will be returned, in full, if the user has left the premise undamaged, clean and organized (i.e. in the state received). Deposits will be withheld, partially or fully, to cover damages or custodial expenses if the contract agreements have not been met or are broken. If damages or custodial charges exceed the damage deposit, Parks and Recreation will invoice user for all outstanding fees. Full deposit conditions are outlined on the facility use contract and signed by user group.

8. Additional Staff - Where extra staff is required for a function or a statutory holiday, the user group will pay the total cost of that staff person.

9. Minor Sport & Youth Group Meetings - New Westminster Minor Sport groups and youth groups recognized by the City are entitled to free meeting room space in a Parks and Recreation facility for organizational business administrative purposes. Reflecting the City's allocation policies, booking requests for free space can be confirmed up to 3 months in advance and subject to availability. (Up to 1 meeting per month per group)

10. Tax Tariffs - All applicable tax and tariffs are applied to the fees listed herein.

11. Refunds - Refunds are subject to the criteria outlined in the Parks and Recreation Department Refund Policy and Procedures document (#287443).

12. Residents' Associations - Residents' Associations (RA) recognized by the City are entitled to one free meeting per month for organization business administration purposes in a Parks and Recreation Department facility (exception – Centennial Lodge). Reflecting the City's allocation policies, booking requests for free space can be confirmed up to three months in advance and subject to availability.

13. Facility Allocation Policy - Rental allocation is governed by the Parks and Recreation Facility Allocation Policy (69863).

14. Individuals and Groups booking recreation and community facilities are required to obtain liability insurance coverage as determined by the Parks and Recreation Department.

15. All Candidates Forums **-** in the period between the declaration of candidates or dropping of the writ and Election Day, All Candidate Forum room bookings made to Eligible New Westminster Organizations for will be booked at no-charge subject to space availability and the Parks and Recreation Facility Allocation Policy criteria. Further, free room bookings are extended to any referendum process if all sides of each referendum question(s) are represented from the time the referendum question(s) is released and the referendum closing date. All candidate forums must have a rental agreement for a designated indoor or outdoor Parks and Recreation space. No political lobbying, campaigning or solicitation is permitted, in any Parks and Recreation publically accessible space, even in the event an approved space rental agreement has been secured.

16. Century House has limited public rental opportunities based on its purpose to offer seniors and youth services.

All Candidate Forums - Purpose & Definitions

1. To support resident and candidate participation in the democratic process;
2. To promote local resident's awareness of and participation in the electoral process at the local, provincial and federal levels of government; and
3. To further electorate knowledge of all candidates and political party positions, goals and visions.

Eligible New Westminster Organizations – means a Council identified New Westminster Residents' Associations, School District #40 District Parent Advisory Council, a New Westminster Business Improvement Association or a New Westminster situated community organization possessing a charitable or not-for-profit status that predominately serves New Westminster residents.

All Candidate Forums – means public meetings were all candidates are invited to speak, and further, receive and questions from members of the public with the purpose to promote voter knowledge and participation. All Candidate Forums may have focus on election subgroups such as all mayoral candidates, all councilor candidates and/or all school trustee candidates. Finally, all candidates must be invited to participate in All Candidate Forums to be eligible for a no-charge room booking.

NOTES

1. **ACCESS & INCLUSION POLICY** - the Parks and Recreation Department offers reduced fees and participant support services to promote participation and accessibility.

2. **FEE ADJUSTMENTS -** Under special circumstances, the Director of Parks and Recreation (or designate) may adjust fees and charges rates to meet current market value or extraordinary bookings.

3. **CORPORATE WELLNESS PROGRAM** – admission fees are adjusted to reflect the City's Corporate Wellness Policy and Program.

4. **FOOD, BEVERAGE, VENDING & MERCHANDIZE SALES -** All applicable fees are priced at market value and subject to change, sales, discounts or other promotions.

5. **EXTRAORDINARY OR UNKNOWN FEES -** Parks and Recreation has the ability to charge users, residents, property owners and filming production companies additional or extraordinary fees and charges in the event that **a)** services fees may be unknown or greater that quoted, and **b)** in the event the City is required to perform services to ensure public safety, maintain City operations or ensure public use of public property (i.e. the City may be required to perform arborist or horticulture work, on private property with or without notification, to ensure that private property trees or vegetation do not restrict public access or public safety related to using City sidewalks) or **c**) charges related to filming on City property or fines associated to breaching permit requirements.

6. **PARTNERSHIPS -** The Department may elect to waive third parties rental fees if the service provided is offered in partnership with Parks and Recreation and offers a public good. Admission fees will be used to recover service costs.

7. **ANVIL CENTRE FEES –** these fees are set in alternative City of New Westminster Bylaw.