NEW WESTMINSTER
Planning & Development

REPLACEMENT TREE LETTER - INITIAL

DATE:

CLIENT NAME:

CIVIC ADDRESS:

TREE PERMIT #:

The purpose of this report is to ensure replacement trees have been planted in accordance with the ANSI-A300 Standards for Tree Planting and the approved replacement tree plan. The approval of this report initiates a phased release of the applicant's security deposits. Once approved by a city arborist the one-year maintenance period is started. At the end of the one year a final replacement tree letter is due.

Each report **must** contain the following:

- Photo of each tree
- Photo of planting hole and rootball, prior to planting
- Species, cultivar, approximate height, and measured caliper size
- Observe and document health and overall structure of tree (ie. topping cuts at nursery, damage to trunk/bark, vigor)
- Statement that the trees have been planted in accordance with the ANSI A300 standards
- Site plan illustrating where each specific tree is located on the site
- Confirm whether the approved replacement plan was followed

Replacement Tree Checklist (to be completed by the project arborist):

- An ISA certified arborist was on-site to supervise planting and installation of replacement trees ☐
- Tree(s) condition and quality confirmed to be acceptable as per ANSI standards ☐
- Soil depth and volume appropriate to sustain mature form of replacement tree(s) ☐
- Appropriate size and depth of planting hole(s) ☐
- Appropriate method and depth of planting – trunk flare visible, straight trunk, staking ☐
- Rootball supporting materials (basket, burlap, twine) removed/pulled back prior to backfill ☐
- Tree(s) planted min. 3m from other trees, 1m from property line/hardscape, 2m from u/g utilities ☐
- Watering bag and/or irrigation present, or watering needs discussed with property owner/tenant ☐

By signing below, I am confirming that replacement trees have been planted in accordance with the ANSI A300: Standards for Tree Planting and that an ISA certified arborist was on-site to supervise planting and installation.

Signature:

ISA #: