Engineering's Tangible Capital Assets (TCA) Reporting
Assets Allocation Form

Project Number _____

Project Name _____

Project Location _____

City Project Manager _____

Consultant _____

Contact Name _____

Asset Placed-In-Service Date _____

Total Project Costs _____

***Please submit all documents within 6 weeks of asset placed-in-service dates to ensure assets are recorded within the fiscal year.**

Sewer - Sanitary

								FOR DISPOSAL ONLY			
Item	**Material**	**Diameter**	**Quantity**	**Unit**	**Total Cost before Taxes**	**Drawing No**	**GIS ID (Addition)**	**Disposed Quantity**	**Diameter of Pipe (if applicable)**	**Installation Year**	**GIS ID (Disposal)**
Sanitary Main - Collector				linear metre							
Sanitary Main - Siphon				linear metre							
Sanitary Main - Outfall				linear metre							
Sanitary Lateral				linear metre							
Sanitary Pressurized Main				linear metre							
Bypass Chamber				each							
Diversion Chamber				each							
Inspection Chamber				each							
Other Chamber*				each							
Sanitary Manhole				each							
Sanitary Clean Out				each							
					$ -						

Description / Note:

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Sewer - Drainage

								FOR DISPOSAL ONLY			
Item	**Material**	**Diameter**	**Quantity**	**Unit**	**Total Cost before Taxes**	**Drawing No**	**GIS ID (Addition)**	**Disposed Quantity**	**Diameter of Pipe (if applicable)**	**Installation Year**	**GIS ID (Disposal)**
Storm Main - Collector				linear metre							
Storm Main - Siphon				linear metre							
Storm Main - Outfall				linear metre							
Storm Lateral				linear metre							
Storm Catchbasin Leads				linear metre							
Water Courses - Ditches				linear metre							
Water Courses - Canals				linear metre							
Water Courses - Culverts				linear metre							
Dykes				linear metre							
Storm Network Structure - Inspection Chamber				each							
Storm Network Structure - Other Chamber				each							
Storm Manhole				each							
Storm Inlet - Catchbasin				each							
Storm Clean Out				each							
Storm Discharge Point - Standard Outlet				each							
Storage - Wetponds				each							
Storage - Detention Tanks				each							
					$ -						

Description / Note:

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Engineering's Tangible Capital Assets (TCA) Reporting
Assets Allocation Form

Sewer - Combined

Item	Material	Diameter	Quantity	Unit	Total Cost before Taxes	Drawing No	GIS ID (Addition)	FOR DISPOSAL ONLY: Disposed Quantity	Diameter of Pipe (if applicable)	Installation Year	GIS ID (Disposal)
Combined Main - Collector				linear metre							
Combined Main - Siphon				linear metre							
Combined Main - Outfall				linear metre							
Combined Lateral				linear metre							
Combined Pressurized Main				linear metre							
Bypass Chamber				each							
Diversion Chamber				each							
Inspection Chamber				each							
Other Chamber*				each							
Combined Manhole				each							
Combined Clean Out				each							
					$ -						

Notes:
(*) If mark "Other Chamber" please describe

Description / Note:

Sewer - Pump Stations - Sanitary

Item	Material	Diameter	Quantity	Unit	Total Cost before Taxes	Drawing No	GIS ID (Addition)	FOR DISPOSAL ONLY: Disposed Quantity	Diameter of Pipe (if applicable)	Installation Year	GIS ID (Disposal)
Site Works											
Electrical											
Mechanical											
Building											
Chamber											
Hydraulic Structure											
					$ -						

Description / Note:

Sewer - Pump Stations - Drainage

Item	Material	Diameter	Quantity	Unit	Total Cost before Taxes	Drawing No	GIS ID (Addition)	FOR DISPOSAL ONLY: Disposed Quantity	Diameter of Pipe (if applicable)	Installation Year	GIS ID (Disposal)
Site Works											
Electrical											
Mechanical											
Building											
Chamber											
Hydraulic Structure											
					$ -						

Description / Note:

Engineering's Tangible Capital Assets (TCA) Reporting
Assets Allocation Form

New Westminster

Water

Item	Material	Diameter	Quantity	Unit	Total Cost before Taxes	Drawing No	GIS ID (Addition)	FOR DISPOSAL ONLY: Disposed Quantity	Diameter of Pipe (if applicable)	Installation Year	GIS ID (Disposal)
Watermain				linear metre							
Service Lateral				linear metre							
Fountain				each							
Hydrant				each							
Meter (Zone)				each							
Meter (Residential)				each							
PRV				each							
Sampling Station				each							
Valve (System)				each							
Valve (Control)				each							
					$ -						

Description / Note:

Green Infrastructure - as defined in Citywide ISMP Vol. II

Item	Type	Diameter	Quantity	Unit	Total Cost before Taxes	Drawing No	GIS ID (Addition)	FOR DISPOSAL ONLY: Disposed Quantity	Diameter of Pipe (if applicable)	Installation Year	GIS ID (Disposal)
Absorbent Landscape				each							
Constructed Wetland				each							
Daylighted Stream				each							
Detention Tank				each							
Green Roof				each							
Infiltration Swale				linear metre							
Infiltration Trench				linear metre							
Pervious Paving				each							
Rain Gardens / Infiltration Bulge				each							
Rainwater Harvesting				each							
Tree Well Structure				linear metre							
Water Quality Structure				each							
					$ -						

Description / Note:

Parks and Recreation

Item	Type	Diameter	Quantity	Unit	Total Cost before Taxes	Drawing No	GIS ID (Addition)	FOR DISPOSAL ONLY: Disposed Quantity	Diameter of Pipe (if applicable)	Installation Year	GIS ID (Disposal)
Fencing				linear metre							
Furniture - *Specify below:*				each							
Plaza				each							
Sport Facility - *Specify below:*				each							
Retaining Wall				each							
Trail / Pathway / Walkway				linear metre							
Washroom				each							
					$ -						

Description / Note:

Engineering's Tangible Capital Assets (TCA) Reporting
Assets Allocation Form

Electrical

Item	Type	Diameter	Quantity	Unit	Total Cost before Taxes	Drawing No	GIS ID (Addition)	FOR DISPOSAL ONLY: Disposed Quantity	Diameter of Pipe (if applicable)	Installation Year	GIS ID (Disposal)
Electrical Fuse				each							
Electrical Manhole				each							
Electrical Switch				each							
Electrical Switching Device [1]				each							
Electrical Circuit - Overhead				linear metre							
Electrical Circuit - Underground				linear metre							
Junction Box				each							
Power Pole				each							
Transformer				each							
Furniture Included in Item (Electrical)					**$ -**						

1 - Cable terminating stations, junction kiosk, junction vault, switching kiosk

Description / Note:

Fibre Optic

Item	Type	Diameter	Quantity	Unit	Total Cost before Taxes	Drawing No	GIS ID (Addition)	FOR DISPOSAL ONLY: Disposed Quantity	Diameter of Pipe (if applicable)	Installation Year	GIS ID (Disposal)
Antenna				each							
Junction Box				each							
Route				linear metre							
Conduit				linear metre							
					$ -						

Description / Note:

Transportation

Item	Type	Diameter	Quantity	Unit	Total Cost before Taxes	Drawing No	GIS ID (Addition)	FOR DISPOSAL ONLY: Disposed Quantity	Diameter of Pipe (if applicable)	Installation Year	GIS ID (Disposal)
Road Class - *Specify below:*											
Pavement [9, 10]				lane metre							
Structure [3]				lane metre							
Curb and Gutter				linear metre							
Laneway / Narrow street [3, 9, 10]				linear metre							
Pathway (i.e. Sidewalks) [3, 6, 9, 10]				linear metre							
Wheelchair Letdown				each							
Bridge [1]				each							
Retaining Wall				each							
EV Charging Station [9]				each							
Median [3, 7, 10]				linear metre							
Pay Parking Station [9]				each							
Signage [2]				each							
Sign - Overhead [8]				each							
Signal (Fire, pedestrian, traffic) [4, 5]				each							
Street Light [2, 5]				each							
Traffic Camera [4, 5, 11]				each							
Traffic Controller				each							
Furniture Included in Item (Transportation)					**$ -**						

1 - Approach, bridge structure, deck, pier
2 - Base
3 - Base material
4 - Control cabinet
5 - Ducting/wiring
6 - Fencing, gate
7 - Landscaping
8 - Lighting, masting
9 - Marking
10 - Surface material
11 - Switch, UPS

Description / Note:

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Other - items not included above

								FOR DISPOSAL ONLY			
Item	**Type**	**Diameter**	**Quantity**	**Unit**	**Total Cost before Taxes**	**Drawing No**	**GIS ID (Addition)**	**Disposed Quantity**	**Diameter of Pipe (if applicable)**	**Installation Year**	**GIS ID (Disposal)**
					$ -						

Description / Note:

Date Name (Print)

Signature

For Internal Use Only

TCA Form No